



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	MALINI KISHOR SANGHVI COLLEGE OF COMMERCE AND ECONOMICS
Name of the head of the Institution	Dr. (Mrs.) Krushna H. Gandhi
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02226241751
Mobile no.	9820365215
Registered Email	info@mkscollege.edu.in
Alternate Email	principal@mkscollege.edu.in
Address	Nirmaladevi Arunkumar Ahuja Marg, JVPD Scheme, Vile Parle (W),
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400049

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Prof. Rajesh Dharawat			
Phone no/Alternate Phone no.		02226241751			
Mobile no.		9820574450			
Registered Email		mksanghvicollege@gmail.com			
Alternate Email		rajesh.dharawat@mkscollege.edu.in			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.mkscollege.edu.in">http://www.mkscollege.edu.in</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://www.mkscollege.edu.in">http://www.mkscollege.edu.in</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.92	2009	20-Jan-2009	28-Jan-2014
2	A	3.02	2016	05-Nov-2016	04-Nov-2021
<b>6. Date of Establishment of IQAC</b>			09-Oct-2007		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Invite eminent scholars,		12-Jan-2019		150	

& Industry Professional for Guest Lectures, Seminars & for Late Shri B.K. Sanghvi Memorial Lectures	1	
Meeting related to preparation of student satisfaction survey report	25-Mar-2019 1	9
Organization of Workshop on E-Content Development	14-Mar-2019 3	72
Organization of Workshop on Active learning pedagogy for use of ICT in classrooms.	05-May-2018 1	45
Meeting of IQAC to organize workshop on revised NAAC Accreditation, promotion of teachers, etc.	02-Mar-2019 1	9
Preparation of students' database for even semester 2019 and analyzing the department wise category distribution (General/SC/ST/OBC), gender distribution of students and other details.	14-Sep-2019 10	30
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Economics	Minor Research Project	UGC	2019 1	25000
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional	Yes

website	
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>• Faculty Development Programme offered a creative platform for faculty members to share their teaching and learning experiences and contribute to the knowledge building exercise.</li> </ul>	
<ul style="list-style-type: none"> <li>• Seminar on IPR &amp; Patents</li> </ul>	
<ul style="list-style-type: none"> <li>• Organized interactive Induction Programme for faculty on 'Teachers as Mentors' along with Mentoring and Counseling Cell on 30 January 2019</li> </ul>	
<ul style="list-style-type: none"> <li>• Academic Audit to monitor and ensure the quality of student's activities, department activities and staff members for periodic assessment for timely, efficient and progressive performance of academic task.</li> </ul>	
<ul style="list-style-type: none"> <li>• Self Defense Workshop for Female students</li> </ul>	
<a href="#">View File</a>	
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achievements/Outcomes
To make an improvement in the students -teachers relationships	<ul style="list-style-type: none"> <li>•Counseling is the regular feature of almost all the departments of the college</li> <li>• Career guidance cell provides information and guide students for career options</li> <li>•Suggestion box kept in the central library</li> <li>•Professional Counselor is appointed</li> </ul>
To plan for improvement in quality of library services to students.	<ul style="list-style-type: none"> <li>•Reference books, Journals, Periodicals, text books, internet facility, INFLIBNET is available for the students</li> <li>• IT zone, separate reading zones for boys, girls and faculties is available</li> <li>•During examination library and reading room timing increased</li> </ul>
Introduced Attendance tracking Software and devices	Automated college attendance management system is introduced. The technology is effective to increase teacher students engagement and communication

Workshop on revised NAAC Accreditation	External expertise faculty members were invited for guiding quality insistance, maintainnace and promotion of NAAC Accredidatation process.
Green monitoring strategy through workshops and projects.	Nature club and NSS created awareness among the students and faculty for efficient use of natural resources and actionable policy framework for preventing environmental degradation.
Research promotion in the Institute: for students faculty	The faculty members are motivated to participate in national, international conferences and seminars, workshops, short term courses. Management has introduced 50,000 Rs research grant for completion of Ph.D.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	29-Feb-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	15-Sep-2017
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
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Date of Submission	31-Jan-2019
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>1. Admission - EPRAVESH: Institute MIS admission modules helps in admission process of all UG and PG students of the institute are required to complete the admission formality by filling up online admission forms. The module helps in collecting the information of the students program wise and also helps in making merit list as per the institute norms. With this merit list the student are admitted strictly on merit marks. 2. Examinations - This</p>
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module takes care of the exam activities in the form of appointment of examiners, collection of the question papers, collection and compilation of continuous evaluation marks, end semester marks and declaration of results using CGPA system. 3.Administration Finance- - This module helps in vendor registration, tender procedure used for procurement of consumables and equipment, the repair and maintenance of institute's infrastructure, receiving tenders, preparing comparative statements, preparing and placing orders and the necessary administrative approvals of the procurement. Institutes accounts and finance is run with all its functions using accounts and finance modules. Fees Payment - Students through this module can pay their annual tuition fee, exam fee and other fees using online mode. It also administers monthly salary payment of all employee of the institute. Leave Management - Through this module all faculty members of the institute apply for different types of leaves and information goes for necessary approval of the same keeping record of total number of leaves consumed by the faculty throughout the year and the balance leave available with faculty. Faculty service records - This module keeps service record of all faculties. 4. Time Table - Preparation and display of academic calendar and timetable. 5. Attendance Academic Activities - The information related to the students roll numbers their course details and their other information is part of this module. The module helps in recording online attendance of all lectures and practicals conducted for UG and PG programmes. The day to day data related to attendance of students is part of this module which also helps in creating defaulter list of students.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned and documented process. Some of our Teachers are also in the syllabus revision committees of the University as well as in the Board of Studies of their subject at the Mumbai University Level. Our teachers participate in syllabus revision workshops. All the teachers look after the implementation, preparing for the lectures in advance. However, the delivery of the curriculum is through lecture method mainly using chalk and duster and PPT. In descriptive subjects like Foundation Course, Commerce etc. the delivery method are innovatively used to the extent possible like role play, field visits, projects, videos etc. Most of our class rooms are equipped with OHP, Interactive Board which help in promoting ICT based teaching methods. ICT enabled classrooms make teaching-learning process effective and awesome. Students are taught curriculum by showing topic related videos, short films, presentations, quiz, case studies, etc. The college faculty is well versed with computer laboratory with updated licensed software and use the modern technological resources like internet and projectors, etc. to supplement their class room lectures. In the subjects like Mathematics & Statistics and Business Communication there are tutorials wherein each class of students are divided in small batches. Many activities like, Group Discussions, Mock Interviews and problem solving activities are conducted in the tutorial sessions. Students are given personal attention of the teacher in such sessions. In the subject of Accountancy, questions are printed and circulated in advance so as not to waste time in dictating them, leaving more time for explanation and clearing their fundamentals. Various departments adopt diverse teaching practices such as group studies, case studies, surveys, industrial visits, field visits & studies and project works as per the demands of the course work for different subjects. The faculty members constantly strive to live the vision, mission and stated objectives of the institution by pushing the boundary in the best interest of the students and the Institution. This attitude of the teachers enhances the curriculum delivery benefiting the learners for both theoretical and practical understanding. For specialized topics guest lectures are organized with experts in that area. Regular Seminars and Workshops are organized in college and teachers are also sent for the same to get latest information.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma in Business Management	01/08/2018	2	The Employ ability schemes constructed by core competency. in work and problem solving during the study/ A set of personal attribute are developed to give wings to the new venture or start up	Optimizing the resources, effective leadership expertise to expand productivity such managerial skills are developed by training a future next gtn entrepreneur

Nil	Diploma in Digital Technology Media	01/08/2018	2	Various software are introduced for digital business analysis, digital design, web development. A set of digital capabilities increases proficiency of students to enhance employability	Social media, search engine marketing, audio video editing, digital transformation during the training of this course
Nil	Diploma in Corporate Finance Management	01/08/2018	2	This course includes capital structure of a corporation, sources of funding to manage cash flow emphasizing on variety of real world situations spanning corporate decision making and financial inter mediation	Understand value creation as a company, read stock performance, training on investment projects, mergers and acquisitions
Nil	Diploma in Entrepreneurship Family Business Management	01/08/2018	2	To derive Innovation and creativity attributes of the students by motivation training for leadership and team work, risk appetite and resilience, CRN Net working	It's a platform to ignite the right attitude, identify strengths, work on overcome weaknesses, work ethics, time management and cognitive restructuring



## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	MKS Center for Management Studies	01/08/2018
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Information Technology	18/06/2018
MCom	Business Management	18/06/2018
BCom	Commerce	18/06/2018
BCom	Banking & Insurance	18/06/2018
BCom	Financial Markets	18/06/2018
BCom	Accounting & Finance	18/06/2018
BCom	Investment Management	18/06/2018
BMS	Management	18/06/2018
BA	Mass Media	18/06/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	174	92

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diploma in Business Management	01/08/2018	40
Diploma in Digital Technology Media	01/08/2018	23
Diploma in Corporate Finance Management	01/08/2018	24
Diploma in Entrepreneurship Family Business Management	01/08/2018	5
Soft Skills Training by Tata Power	17/01/2019	153
Certificate Course by Techno Serve	20/02/2019	38
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BCom	Banking & Insurance	53
BCom	Accounting & Finance	70
BCom	Financial Markets	62
BCom	Investment Management	19
BMS	Management Studies	136
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

• Feedback from various stakeholder i.e. students, teachers, employers, alumni and parents is obtained on regular basis by the respective committee in consultation with IQAC. Feedback is collected through questionnaire from various stakeholder. Data is coded in spread sheet and analysed using software like MS Excel, Minitab etc. The student feedback is basically about institutional practices, processes and frame work that take into account concern for the quality of the education they receive. Keeping above in mind objectives of students feedback are to help the teachers to modify and improve their teaching methodologies, provide the students a greater role in the teaching-learning process, develop a sense of greater responsibility and belonging to the institution among the students, open a transparent communication channel between the student and the teacher, and to maintain the functioning of teaching-learning process in the best possible way. Analysis of Students feedback is shared with faculties, principal and management. Objective of teachers' feedback is obtained overall opinion about working condition, their vision for institution, relation with authority. Teacher's feedback is shared with principal and management. Institute conducts online feedback by the student every semester, after the end semester examination. The students give feedback for all the theory and practical courses taught to them in the semester. The general assessment points of the feedback based on question based syllabus, adequacy of syllabus, assessment of answer books, Satisfaction about teaching methodology, Teachers approachability towards students, Teachers ability to teach subject and control the class, Syllabus coverage organisation of lectures use of modern tools of Pedagogy etc. on a grade of 11 scale with number 10 meaning excellent and zero meaning poor performance. The Institute policy is that if a teachers gets average grade less than 5.5 he/she is being called by the institute authorities such as HOD, Vice Principal, Principal and is being informed about his/her performance of the particular course. The teachers are accordingly instructed by the authorities to improve their performances. During annual FDP their requisite skills are refined. Alumni Feedback is conducted whenever alumni program such as Alumni Meet, Special Lectures are organised in the Institute during academic year. The Feedback from Alumni is drawn evaluating subject knowledge of the program, level of meeting expectation, progress of Alumni in career after graduation, impact of training, motivation at Institute, Impact of training at MKS on personality, maturity,

Social Skills, ability to take decisions, ability to manage finances and presentation skills at the workplace. This feedback is taken on a 5 point scale on 1 to 5 with 1 at satisfactory and level 5 on excellent level. The Employers feedback highlights evaluation parameters in the form of subject knowledge, attitude, Behaviour, Regularity, Punctuality, Maturity, Motivation, Creativity, Presentation Skills and ability to get along with others. The analysis of this feedback helps institute in re-framing the course content and various skill development training. It also helps in determining overall employability of our students at various levels.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	720	920	612
BCom	Banking & Insurance	60	90	56
BCom	Accounting & Finance	60	263	60
BCom	Financial Markets	60	206	60
BCom	Investment Management	60	106	56
BMS	Management Studies	120	758	119
BA	Mass Media	60	282	59
BSc	Information Technology	60	70	39
MCom	Business Management	80	102	61

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2847	106	36	Nil	3

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

36	33	12	12	8	2
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring Program is a unique initiative by IQAC of the college. Through this program all students are connected with the faculty who serve both as a guide and a source of inspiration for them. With the students facing crossroads at every other turn in the student life, the faculty mentor help to improve insight in the process of learning. The Mentoring Cell commences with each teacher being allotted a fixed number of students by the IQAC. The students find the guide, coach, supporter and motivator in the mentor teacher. The Mentoring Cell organized a talk and a three day Workshop on Healthy Sexuality. The topics covered were: 1) Understanding human anatomy. 2) Preventing sexual harassment at workplace. 3) Preventing STD. 4) Understanding different sexual orientations. The talk was very informative for the students and they had an open heart to heart interaction for three days from 26th September to 28th September, 2018. Another workshop was organized exclusively for the T.Y.B.Com students on Premarital Counselling on 23rd April, 2019. Students were guided about marriage and other related issues they would face after their graduation. Along with talks, workshops and sessions, the Mentoring Cell is active throughout the year in guiding counselling the students who have various issues related to health, career, emotions and academics. On a case to case basis parents/guardians of the Mentee are called for counselling.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2894	36	1 : 80

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	36	5	Nill	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sujata Dhopte	Associate Professor	Appreciation for Best District Field Coordinator by the Department of Life Long Learning Extension, University of Mumbai
2019	Dr. Krushna Gandhi	Principal (in-charge)	Vocational Award for exemplary contribution to Society for professional achievement and high ethical standard on 22-1-2019 by Rotary Club, Juhu

2019	Dr. Krushna Gandhi	Principal(in-charge)	National Education Excellence Award by National Education Human Resource Development Organisation at Hotel Kohinoor Continental on 13-4-2019
2019	Dr. Krushna Gandhi	Principal(in-charge)	Best Education Brand Awards, 2019 on 29-3-2019 3rd edition of the Economic Times

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BMS	2M00154	SEM-IV	04/05/2019	01/07/2019
BMS	2M00153	SEM-III	02/11/2018	07/03/2019
BMS	2M00152	SEM-II	12/04/2019	06/06/2019
BMS	2M00151	SEM-I	10/12/2018	02/03/2019
BCom	CO146	SEM-VI	11/04/2019	25/05/2019
BCom	CO145	SEM-V	03/11/2018	29/01/2019
BCom	CO144	SEM-IV	03/05/2019	12/06/2019
BCom	CO143	SEM-III	22/11/2018	18/01/2019
BCom	CO142	SEM-II	13/05/2019	13/06/2019
BCom	C0141	SEM-I	07/12/2018	21/01/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All programs conducted are based on the Semester system. Thus, Undergraduate programs are divided into six Semesters (three years) and post-graduate program in four semesters (two years). Whereas the semester end examinations are conducted by the University, internal evaluation of projects, internal examinations, Viva, assignments etc. is conducted by the institution on behalf of the University. These internal exams are so designed as to test the knowledge of the student in mid-semester. Thus a student is evaluated twice during each semester. There is also a facility for students who are physically unwell and could not appear in the internal exams for re-appearing from First to fourth semesters. The evaluation of a student is objective and a marking scheme is prepared for all evaluators to ensure uniformity in assessment. In certain programs, class participation is also have due weightage. In some Programs, teachers can conduct the internal assessment as per the course and subject requirements.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes The College being affiliated to the University of Mumbai follows the academic calendar as decided by the University and the dates of commencements of the terms, holidays, exam schedule is as per the University academic calendar. At the reopening of the academic year an elaborate academic calendar is prepared by the committee and is made available to faculty and students in the beginning of the year itself. The calendar specifies the teaching dates, the dates of the academic activities that are planned by each department, cultural sports and other events. The exam committee prepares its own tentative schedule of exams for the year and incorporates it in the academic calendar and also displays it separately. The newly admitted students are oriented to the various facilities, rules, procedures and mechanism of the college right at the beginning of the term. The students are enlisted to the various committees and the teachers- in charge chalk out the programmes to be conducted in the year Exam committee meets frequently to decide the process of exams for better conducting of CIE

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://mkscollege.edu.in/about-ritambhara-vishva-vidyapeeth/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
IS00256	BSc	Computer Science	24	12	50.00
2M00154	BMS	Management	136	131	96.32
2C00534	MCom	Business Management	35	28	80.00
C0144	BCom	Accountancy	364	267	73.35
4000151	BCom	Mass Media	66	58	87.88
2C00341	BCom	Banking & Insurance	53	49	92.45
2C00451	BCom	Accounting & Finance	70	68	97.14
2C00251	BCom	Financial Markets	62	53	85.48
2C008212C0 0451	BCom	Investment Management	19	17	89.47

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mkscollege.edu.in/notices/students-satisfaction-survey/>

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1	University of Mumbai	25000	15000
<a href="#">View File</a>				

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual property rights/copy rights - The students were guided on the necessity of copy right as well as para meters into film making. The Panel discussion was by celebrities.	Bachelor of Mass Media	31/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Quality Brands India College Award	MKS College	National Education Human Resources Development Organisation	13/04/2019	National Education Excellence Award
Indias Education Excellence Award	MKS College	Berkshire Media Pvt. Ltd	08/03/2019	Indias Education ExcellenceAward
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
YES	I LEAD INDIA	MKS CENTER OF MANAGEMENT STUDIES	I LEAD INDIA	Youth Entr epreneuers in various fields	01/08/2018
YES	Goyal Ayush Ajit	Entreprene urship Management	Planet First Recycling India Pvt. Ltd.	Focus on Recycling the Plastic for Environm ental Sustai nability	01/08/2018
YES	Jain Chaitya	Entreprene urship	Ashrav Enterprises	Constructi on, Interior	01/08/2018

	Tejas	Management		Decoration	
YES	Gandhi Dimple Mansukh	Entrepreneurship Management	DD Fashion Dimples Design	Fashion Designing	01/08/2018
YES	Shaikh Shakir Zakir	Entrepreneurship Management	Embronic Health Care Pvt. Ltd.	Hospitality to Tourism Industries	01/08/2018
YES	Meesha Gupta	MKS CENTER OF MANAGEMENT STUDIES	Grahasthi Home Décor	Home Décor	01/08/2018
YES	Rushi Shah	MKS CENTER OF MANAGEMENT STUDIES	Graphic Designing	Graphic Designing	01/08/2018
YES	Zia Momin	MKS CENTER OF MANAGEMENT STUDIES	Alizia Echo	Clothing Accessories	01/08/2018
YES	Chinmay Shah	MKS CENTER OF MANAGEMENT STUDIES	Photography	Photography	01/08/2018
YES	Soham Kushe	MKS CENTER OF MANAGEMENT STUDIES	Instagram Management Services	Groom Your Gram	01/08/2018
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	0	2

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Accountancy (Prof. Rajiv Karnik)	1
English (Prof. Archana Singh)	1
Economics (Prof. Sujata Dhopte) D.Litt by University of Asia	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	3	5.5
International	Commerce	1	7.36
International	Accountancy	2	7.36
International	Accountancy	1	5.5



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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	2
Economics	2
Information Technology	1
Accountancy	2
Library	2
Business Law	1
Busiess Communication	1
Maths Stats	2
Management	6
Commerce	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Consumers Preference for Digital Mode of Payment in E-retailing	Ms. Sandipa Chatterjee	International Journal for Interdisciplinary Knowledge	2019	0	International Journal	Nil
A critical Analysis of Online Gaming and its Regulations in India	Ms. Dhara Budihia	Infinity Publishing in Legal Dynamics	2018	0	Thakur Ramnarayan College of Law	Nil
Impact of shared Leadership on Innovation Self-Efficacy and self organisation among Human Capital in	Dr. Sujata Dhopte	ICSE International Journal of Computer Sciences and Engineering	2018	25	International Journal Vol-6 Issue 11 No.2018 E-ISSN 2347-2693 Impact Factor 3.022	1532

knowledge Ecosystem						
A study of current issues of Indian Banking Sector in the New Era	Ms.Abhilasha Gupta	International Journal for Interdisciplinary Knowledge	2018	0	Smt. Mithibai Motiram Kundnani College, Bandra	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Impact of shared Leadership on Innovation Self-Efficacy and self organisation among Human Capital in knowledge Ecosystem	Dr. Sujata Dhopte	ICSE International Journal of Computer Sciences and Engineering	2018	13	1532	International Journal Vol-6 Issue 11 No.2018 E-ISSN 2347-2693 Impact Factor 3.022
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	3	Nil	4
Presented papers	3	3	Nil	4
Resource persons	3	3	Nil	4
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Bone Marrow donor registry programme	Tata Memorial Hospital	3	10
Road Safety Campaign (NSS)	NSS	3	50

Beach Cleaning Drive (NSS)	Swachha Bharat Pakwada	3	50
Blood Donation Drive	Tata Memorial Hospital	3	100
Self-defense Worskhsop (WDC)	Mission Shakti Nari	3	9
Breast Cancer Awareness (WDC)	Bajaj Aliance	3	8
Mental Health Week (WDC)	Rotary Club Bombay	3	5
Working of Police Station (WDC)	Juhu Police Station	3	10
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
DLLE	Udaan Festival	University of Mumbai	20
DLLE	Research Convention	University of Mumbai	2
DLLE	Poster Making	University of Mumbai	10
DLLE	Best Student Manager	University of Mumbai	2
Investgative Journalism	2nd place	National College	2
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Visit to Mani Bhavan	College level	Visit to Mani Bhavan	2	57
150 birth Anniversary of Mahatma Gandhiji	Ms. Marina datta, a member of Museum Soc of Mumbai	Conducted Ineractive slide presentation on Gandhijis life Celebrating 150th birth Anniversary	2	57
Talk on Gods	Ms. Marina datta, a member of Museum Soc of Mumbai	Talk on GODS AND GODDESSES FROM THE INDIAN PANTHEON, LEGENDS FEATURES	2	57

Visit to Prince of Wales Museum	Museum Society of Mumbai	Visit to Chatrapati Shivaji Maharaj Vastu Sangrahalaya ( Prince of Wales Museum )	2	57
HOSH Walkathon	DLLE University of Mumbai Amba Gopal Foundation	HOSH Walkathon	5	690
Road Safety	19 colleges under our college as a lead college	Road safety Campaign (MUMBAI KI HODI)	6	1000
Poster Making	College level	Poster making Competition on Road Safety	Nil	Nil
Annual meet	DLLE University of Mumbai	Annual meet in Collaboration of university of Mumbai	Nil	57
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
The Shrink the Nut, Suicide prevention activity	25	Rotary Club	1
Feel Free	76	WDC, University of Mumbai	1
Society of the Helpers	50	Bal Bhavan	1
Blood Donation Drive	100	Tata Memorial Hospital	1
Brain Gym	25	Brain Gym	1
Bone Marrow Donor Registry	63	Bone Marrow Donor Registry	1
Bio diversity and Ecological loss	25	ASHA NGO	1
Placement Training program	18	Techno Serve	60
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
Provide training and placement to students	Students internship	I can financial solutions pvt ltd	01/05/2019	30/06/2019	69
Provide training and placement to students	Students internship	Birla Sun Life Co Ltd	01/05/2019	30/06/2019	25
Provide training and placement to students	Students internship	ARC HR [ corporate]	01/05/2019	30/06/2019	39
Provide training and placement to students	Students internship	Motilal oswal financial services ltd [corporate]	01/05/2019	30/06/2019	164
Provide training and placement to students	Students internship	Avenue HR [ corporate]	01/05/2019	30/06/2019	21
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
FIREFLY NETWORKING LTD	01/02/2018	WI-FI SERVICES	102
M/S. ATS INFORTECH PVT. LTD ( A MICROSOFT-AEP (AUTHORISED EDUCATION PARTNER)	08/05/2019	MICROSOFT CERTIFICATION MTA, GOOGLE CERTIFICATION	102
BHARATIYA AROGYA NIDHI (INDIAN HEALTH TRUST)	31/10/2018	PRIORITY FOR ADMISSION TREATMENT IN CASE OF MEDICAL EMERGENCIES	102
KASTURBA HEALTH SOCIETY (MEDICAL RESEARCH CENTRE)	17/02/2018	CONSULTANCY TOWARDS VISITS TO YOUR COLLEGE FOR MEDICAL ATTENTION	102
M.I.D.C. MAROL INDUSTRIES ASSOCIATION	06/06/2018	TIE-UP FOR CAMPUS PLACEMENTS FOR OUR STUDENTS AT THEIR MEMBERS ORGANIZATION	102
I-CAN FINANCIAL	02/07/2018	TO MOTIVATE,	102

SOLUTIONS PVT. LTD		SUPPORT AND PROVIDE APPRENTICESHIP/TRAINING TO THE OUR STUDENTS	
COSMOPOLITAN EDUCATION SOCIETYS VALIA C.L. COLLEGE OF COMMERCE	09/07/2018	FACULTY EXCHANGE PROGRAM AND EXTERNAL PEER REVIEW OF EACH OTHERS FACULTY.	102
SADHANA EDUCATION SOCIETY, L.S. RAHEJA COLLEGE OF ARTS AND COMMERCE	16/07/2018	FACULTY EXCHANGE PROGRAM	102
RELIANCE JIO INFOCOMM LIMITED FORMERLY INFOTEL BROADBAND SERVICES LTD	20/11/2018	TO PROVIDE TELECOMMUNICATION SERVICES	102
<a href="#">View File</a>			

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
85	84

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
MICM Net	Fully	Advance	2008

## 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	18512	1530297	1373	224530	19885
Reference Books	8807	1919551	453	201554	9260	2121105
e-Books	Nill	39350	Nill	Nill	Nill	39350
Journals	6	23496	6	45131	12	68627
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	347	Nill	11	Nill	358	Nill
Library Automation	Nill	84995	Nill	11210	Nill	96205
Weeding (hard & soft)	10104	1045701	604	73195	10708	1118896

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sujata Dhopte	MU OER Economics	WikiEducator	15/08/2018

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## 4.3 – IT Infrastructure

## 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	38	43	4	1	19	19	14	7
Added	8	0	8	0	0	0	0	0	0
Total	88	38	51	4	1	19	19	14	7

## 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

## 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Office 365	<a href="http://www.mkscollege.edu.in">http://www.mkscollege.edu.in</a>
Wiki-educator	<a href="http://www.wikieducator.org/MU_OER_PORTAL">http://www.wikieducator.org/MU_OER_PORTAL</a>
Muddle	<a href="http://www.mkscollege.edu.in">http://www.mkscollege.edu.in</a>
Google Classroom	<a href="http://www.mkscollege.edu.in">http://www.mkscollege.edu.in</a>
Parivartan	<a href="http://www.mkscollege.edu.in">http://www.mkscollege.edu.in</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
85	84	92	89

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures to process the maintenance requirements: a) Computers and internet facilities the maintenance of computers - hardware or software and internet facility is considered crucial. Thus an Annual Maintenance contract is awarded to an external firm, who has deputed one of his engineer to take care of this. The engineer remains in the institutional premises from 10.00 a.m. to 5.00 p.m. and attends to any problems that may be encountered during the day. In case of complications, he refers it to his firm which would send their senior engineer to sort it out. b) Computer Laboratory: The lab is handled by our laboratory assistant. He attends to all routine maintenance work like upgrading software. In case of problems, the issue is reported to the engineer of the firm, who is available for maintenance of computers and internet. c) Sports complex: The institution is privileged to have a sports arena with an artificial grass turf. This kind of facility is not available in the vicinity. This turf is regularly checked for any excessive Wear and tear and fixed by the contractor, who holds the Annual Maintenance Contract. It is also checked for any tear in Lawn tennis net or Volleyball poles goal net for any tear and fixed accordingly. d) Gymnasium and Gymkhana: There is a full time trainer in the Gymnasium, who is responsible for checking for malfunctioning of any equipment. On the basis of his report, the Executive Trustee would look to suitable parties for maintenance, repair or replacement. e) Class rooms All class rooms are well maintained. These class rooms including its electrical fittings are regularly checked for any breakage or leakage. Not only on regular basis, but especially before and after monsoon. The maintenance of the whole building is outsourced. f) Library Furniture in the library, fans, tube lights, chairs etc. are regularly checked by the library staff and reported to the Registrar, who takes it up with building maintenance contractor. All books, journals, periodicals, no longer required are weeded out and either disposed of by the library staff or are made available for sale at a nominal price of Re. 1. Under the scheme, "Drop a Coin and Pick a Book or Magazine". If not taken up within a reasonable period, these too are disposed of as scrap. g) Toilet blocks, wash rooms, floors etc. The institution has contracted with a house keeping firm, who does the sanitizing, mopping, maintaining washrooms, replenishing hand washing liquid soap in the whole building. For repairing water purifiers an AMC is awarded. For any malfunctioning taps, flush tanks etc. a contract is awarded to a Plumbing contractor. h) Air-Conditioners On complaints received from staff on



malfunctioning, the matter is reported to the Registrar, who takes it up with the contractors for check and repair or replace as is convenient. Established Systems and Policies for maintenance: Objective: All assets should be so maintained as to allow utilization of these to our maximum benefit.

<https://www.mkscollege.edu.in>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Free Ship Sports Scholarship	42	141000
Financial Support from Other Sources			
a) National	GOI Scholarship	23	115215
b) International	International	Nil	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Times Lit Fest	14/12/2019	8	The Times Of India Group
Lit Quest 2019	15/02/2019	89	English Association "Wordsworth" and Dr.Purnima Shrikrishna

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Talk on Pre-requisites for Entry in Corporate world	140	120	140	120
2019	Training Program from TATA Power	167	18	167	18

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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	5

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Hindustan Times	41	30	KARE Enterprise	6	6
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	10	BBI	Banking & Insurance	IDOL	M.Com
2018	1	BBI	Banking & Insurance	L.S. Raheja college	M.Com
2018	1	BBI	Banking & Insurance	Mithibai College	M.Com
2018	1	BBI	Banking & Insurance	N.M. College	M.Com
2018	22	BAF	Accounting & Finance	IDOL	M.Com
2018	1	BAF	Accounting & Finance	S.P. Welingkar college	M.Com
2018	1	BAF	Accounting & Finance	Valia College	M.Com
2018	2	BAF	Accounting & Finance	N.M. College	M.Com
2018	2	BAF	Accounting & Finance	Durgadevi Saraf College	MMS
2018	1	M.Com	Business Management	Rizvi College	LLB
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	1

GATE	148
GMAT	115
CAT	35
GRE	55
TOFEL	150
Civil Services	3
Any Other	400
Any Other	18
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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SOLO SINGING	University of Mumbai	1
SPOT PHOTOGRAPHY	University of Mumbai	1
STORY WRITING	University of Mumbai	1
FOLK DANCE (TIPPNI DANCE)	University of Mumbai	1
UDDAN FESTIVAL (STREET PLAY POSTER MAKING COMPETITION)	University of Mumbai	10
BEST ONLINE PR	Intercollegiate	3
CONTINGENT	Intercollegiate	3
OVERALL PR	Intercollegiate	3
MAIN FILM	Intercollegiate	7
TALES AND ORIGINS OF THE MYSTIC ONES/ SHORT FILM	Intercollegiate	6
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	EVENT MANAGER SUPER EVENT MANAGER OF THE YEAR AWARD 2019	National	8	2	105	RAVJOTSI NGH BHASIN
2019	EVENT MANAGER & SUPER EVENT MANAGER OF THE YEAR	National	Nil	2	2125	RUBY WADIWALLA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

According to the University guidelines Students Council formed in our college Students Council is formed by nomination out of academic toppers in each class as per norms laid down by the University of Mumbai. It is an official body to look after the welfare of the students, give voice to student grievances and to suggest improvement and augmentation of academic and physical infrastructure. Students council elects from amongst them General Secretary who represents the institution at the University. The students council is represented on the college development committee IQAC. Various Student Centric Activities are organised by the mentor of the Students Council. In-house festival Risers is organised by the students Council along with the Cultural Committee. Students Council also organizing Alumni Meet every year. The volunteers of MKS Students Council had also organized a Blood Donation drive in collaboration with Tata Memorial Hospital on 1st August, 2018. teachers day function is excellently organised to recognize the contribution of a teacher by the members of the Students Council. Every year in the Degree Distribution Function - Graduation Ceremony Students Council Members form a band.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2005

5.4.3 – Alumni contribution during the year (in Rupees) :

19650

5.4.4 – Meetings/activities organized by Alumni Association :

1. Annual meet 2. Students Orientation Program 3. Lecture series 4. Convocation Function 5. Participation as Event Organizers and judges for Youth Festival CRESCENDO 6. Intra College Festival Risers.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. College Development Committee 2. Interactive Staff Meeting 3. Allocation of Authority and Responsibility to Staff Committees VISION: To endeavor and strive for the development of the youth towards self-reliance, through value education, while inculcating a quest for knowledge for self-development, and for the development of the society at large. MISSION: To generate and provide the necessary resources for education, touching all aspects of Commerce and Management for the youth, to develop sharp and cutting edge faculties in business, trade, commerce and management, so as to make them capable to face challenges and opportunities that await them nationally and internationally, in offering efficient professional services in their fields. Contributing thereby, to the national effort in making the country, the service hub of the world. The Management is fully aware of the requirement of a disciplined, consistent and

continuous approach needed to steer the institution's journey to be in tune with the vision and mission of the institution. Nature of Governance: The nature of governance is participative and before arriving at a decision, the Management invites suggestions from the staff, students and Alumni through College Development Committee / IQAC and through various other interactions to keep the institution in line with the stated Vision Mission. Students' opinion is valued since they are aware of the ground realities. Teachers' opinions, suggestions are fully considered and only then a perspective is formulated. All changes that are decided are recorded in minutes of the meetings after jointly arriving at decisions which obviously are broadly guided by the Vision and Mission Statements. As an example the introduction of various Certificate and Diploma courses from the academic year 2018-2019 was undertaken to fine tune the Mission statement of the College. In all institutional practices, there is decentralization and the participation of all stake holders. In fact, our Managing Trustee and/or Executive Trustee also listen to student grievances and motivate and counsel students to perform better, attend lectures and comply with all the rules and regulations of the college. To spread positivity among the staff members, the Management encourages staff members to do guided meditation and listen to lectures on positive thinking. Case Study: Best Student Award The Best Student Award was introduced from the academic year 2009 - 10. The intention was to motivate and encourage students to excel in a holistic approach to their growth and self-development. After the decision, the Management and Principal left the modalities totally to the staff. The teaching staff then worked out the criteria, weightage and other modalities of awarding the students with total independence. The procedure was then ratified by the Principal and the Management. After some years when the need arose, the Management felt that attendance of the students should also be a criteria for the Award. This point was put before the staff and after discussion amongst them, it was resolved to increase the weightage for regular attendance. The award was also made applicable by any applicant, who may have 100 per cent attendance.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Some senior faculties are on Board of studies of University of Mumbai as well as Autonomous colleges IQAC guide the faculty to understand requirements of Corporate Sector and connect the syllabi designed by University.
Teaching and Learning	Collaborative learning is initiated by the faculties to ensure quality. New and modern methods of teaching and learning like fields trips, films, PPTs etc. are utilized and regular feedback from students is obtained.
Examination and Evaluation	Preparation of question papers are as per University norms facilitating application based and analytical question. Model answers for question papers are prepared to ensure uniformity for assessment. Examinations

	are decided by the University including evaluation procedures. Results are analyzed by the respective departments and grievances are attended adhering the process of reevaluation.
Research and Development	Institution encourages research by allowing a grant of Rs. 50,000/- to any staff members who enrolls for Ph.D.
Library, ICT and Physical Infrastructure / Instrumentation	Library is fully computerized with MICM Library Management Software and OPAC center for users reference, to check availability of books with the help of search option. We have an E-Corner with free internet facility which is a supporting system to the user to complete their project work/assignments and for getting more detailed information on various topics. All ICT labs are state of the art of technology. The Language lab is having updated devices as learning tools. The college is taking special care for Physically challenged students so that they can align with main stream students. Special washroom facilities, ramp, wheel chair and stretcher are available for Divyang students, Fire fighting equipments and other safety measures are in place.
Human Resource Management	The College is known for eminent faculty, subject experts. The faculties are fully qualified and well trained and work with passion for development. The support staff is attending to the needs of the students. All departments are having adequate staff with the right skill sets for efficient performance. Good performances is duly recognized by offering awards and incentives. Annual Medical camps are conducted for the well being of teaching and non teaching staff. Management is providing need based aid every year to the non-teaching staff.
Industry Interaction / Collaboration	With respect to placements the institution has good interaction and collaboration with corporate world. There are various MOUs between the Institute and Industries. Also there are Academic Linkages with other Institution at MKS is the Lead college for Department of Life Long Learning Extension, University of Mumbai
Admission of Students	Online admission portal e-pravesh and payment gateway for fees payment bring transparency in the admission process

of the college. Admissions are purely on Merit and there is no management quota (which has been surrendered to the college for allotment on merit). The procedure of the admission is governed by guidelines issued by the Govt. of Maharashtra and University of Mumbai

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Perspective plan of the Institution, Academic Calendar, various committees, are formed and designed in the beginning of every academic year with the Principals guidance , Academic Planners are prepared by every individual teachers , Self appraisal form and feed back mechanism is used for Academic improvement and development. This entire mechanism is routed through technology supported E-governance .</p>
<p>Administration</p>	<p>MIS System in Administration and Finance is effective. Students data is maintained online through students administration software, service record of teaching and non-teaching staff is maintained digitally.</p>
<p>Finance and Accounts</p>	<p>The college is using payment gateways and tally ERP 9.0 software for accounting and finance purposes. Financial audit is conducted every year. The books of accounts and payroll are maintained digitally. There is provision of making payment of the statutory dues online.</p>
<p>Student Admission and Support</p>	<p>The college has E-pravesh portal specifically allotted for students admission and support. Students micro-soft class rooms are created course wise for updating the notices regarding admission, examinations and results. Group SMS facility is used for timely upraising the students . Fees payments are through payment gateway such as CC Avenue, HDFC, Paytm, RTGS and NEFT.</p>
<p>Examination</p>	<p>On screen marking system is used for University paper assessment of third year and post graduate. MIS system is used for result compilation . Online process is followed connecting E-Pravesh Software i.e. indigenous college software to MKCL software of University for a registration enrollment transfer and eligibility of the</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Rushi Jaynarayan	Registration fees for two days research work	DTSS college	500
2019	Jasleen Kaur Bhaad	Registration fees for two days research work	DTSS college	500
2019	Rushi Jaynarayan	One day workshop TYBCOM Finance marketing	K.P.B Hinduja College	500
2018	Sudha Shukla	71st all india commerce conference	71st all india commerce conference	1000
2018	Neha Mehta	Mittal college Registration fees of workshop	Mittal college	600
2018	Jasleen Kaur Bhaad	Mittal college Registration fees of workshop	Mittal college	600
2018	Neha Mehta	Faculty Development programme blended moocs Magt Education	Moocs Magt Education	750
2019	Jasleen Kaur Bhaad	Faculty Development programme blended moocs Magt Education	Moocs Magt Education	750

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff				
2019	First session on Investment Management - Simplifying investment choices to help in decision making for a wealthy life second session on 'Stress Management : My Life, My Choice	Stress Management : My Life, My Choice	31/01/2019	31/01/2019	36	20
2019	Process of Active Learning	Nil	01/04/2019	01/04/2019	36	Nil
2019	Increase in Teacher Efficiency	Nil	02/04/2019	02/04/2019	36	Nil
2019	Writing A Quality Research Paper	Nil	07/12/2019	07/12/2019	30	Nil
2019	Cyber Safety	Nil	12/12/2019	12/12/2019	32	Nil
2019	Google International Certification of Digital Marketing	Microsoft International Certification of Microsoft Advanced Excel	15/09/2019	15/12/2019	7	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Library Information Science	1	30/07/2018	19/08/2018	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	36	18	54

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Ph.D grant of Rs. 50,000/- and other measures on case to case basis. Every year help camp for help screening are conducted for Cardiac, Blood Sugar, and Bone density.	Financial aid on case to case basis, Every year help camp for help screening are conducted for Cardiac, Blood Sugar, and Bone density.. Medical reimbursement is allotted by the Management to the needy employees	College Free ship Scholarship., Government of India Scholarship, Minority Scholarship, earn while learn internship.. Group Insurance scheme is available for students. The fee concession committee extended help to students for economically weaker sections of students. Assistance from NGOs and Private individual is availed for the students. The college assist the student in getting Bus and Railway travel concession passes. -_____ centrer is available for scanning and photocopying at concessional rates.. A counsellor is available for the students in the campus. MOU with nearby Hospitals is signed for accidents and other health emergencies.

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audits, whether internal or external, are carried out regularly by the institution. Audit is a mechanism with two major objectives: to express an opinion on the true and fair portrayal of financial statements and To keep control by evaluating the internal control system.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
University of Mumbai	25000	Minor Research Projects
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##### 6.4.3 – Total corpus fund generated

36404273

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Independent Agency	Yes	Management
Administrative	Yes	External Independent Panel	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback from Parents 2. Voicing students Grievances 3. Participation in College activities, PTA meetings every semester.

6.5.3 – Development programmes for support staff (at least three)

1. Health Safety workshops for support staff 2. Financial Aid on case to case basis 3. Training programs about University norms of enrollment, eligibility, changes in examination system, etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Center of Management Studies is formed in collaboration with Microsoft and Google 2.. Formation of Lead India Program for innovation, incubation and entrepreneurship 3. Expansion of skill development activities, Gender Sensitization programs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Career Placement Cell' Pathmakers' organised Business Meet on the theme 'Bridging the Gap Between Campus and Corporate' in the college auditorium.	27/07/2018	29/09/2018	29/11/2018	250
2018	On the eve of Mental	27/07/2018	03/10/2018	03/10/2018	200

	Health week a workshop on prevention of suicide 'The Shrink and The Nut' was organised in collaboration with Rotary Club of Bombay Airport in the college auditorium.				
2018	BMM Film Club Universal Marathi organised '6th My Mumbai International Short Film Festival' in the college auditorium.	27/07/2018	19/10/2018	21/10/2018	300
2019	'Late Shri B.K.Sanghvi Memorial Lecture' instituted by Managing Trustee, Ritambhara Vishva Vidyapeeth, Shri Kishorbhai Sanghvi in the memory of his father was conducted. The topic of the lecture was 'New Frontiers in Education and Pathways to Success	27/07/2018	12/01/2019	12/01/2019	100
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Feel Free	20/08/2018	20/08/2018	82	76
Self-defence classes are organised for girl-students.	20/12/2018	20/12/2018	50	76
Understanding Gender Roles through Advertisement	05/01/2019	05/01/2019	35	50
Women Empowerment titled "Manushya Biradari"	20/02/2019	20/02/2019	60	50
Workshop on "Self-Love"	23/02/2019	23/02/2019	75	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Solar energy- The institution has installed solar panels for utilizing solar energy. Will be functional soon. 2. Wheeling to the Grid - yes is already functional since some years. 3. Sensor-based energy conservation - Currently this is in development phase. 4. Use of LED bulbs/ power efficient equipment -The College has already taken initiatives regarding GREEN TECHNOLOGY. College is soon planning to install power saving equipment. The institution is gradually replacing its lamps, tube lights, bulbs etc. with LED lights, which consume the least amount of electrical energy. All appliances acquired by the institution like refrigerator, air-conditioners are of 5 star rating which also are energy efficient. As a standing instruction, the housekeeping staff on each floor has been instructed to immediately put off all lights and fans in the class rooms which become vacant</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	Yes	500
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	4
Special skill development for differently abled students	Yes	3

Any other similar facility	Yes	5
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#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	06/09/2018	1	Mumbai Ki Hodi	Road Safety	50
2018	1	1	25/09/2018	1	Beach Cleaning	Ganapati Visarjan Cleaning	50
2018	1	1	23/12/2018	1	HOSH WALKATHON	International Farmers Day startding from Shree Samarth Vyayam Mandir at Shivaji Park, Dadar	100
2018	1	1	01/08/2018	1	Blood Donation Camp	Refilling of blood banks in the city	100
2018	1	1	29/08/2018	1	Beach Cleaning Drive	Swachh Bharat Pakhwada	50
2018	1	1	19/12/2018	2	Bone Marrow Registry	Bone Marrow Donation	63
2019	1	1	02/02/2019	1	Street Play	Poster Making	20

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Responsibility and Code of Conduct for Faculties	06/06/2018	The Code of Conduct supports to sustain the faculty role, Academic Responsibility consisting Teaching, Research, evaluation and carrying

our various extracurricular and co-curricular activities. It includes involvement of faculty in shared governance that support the institutional mission. Teachers shall not discriminate students on political, race, cast, religion, language or for any other reason on an arbitrary or personal nature.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Parakarm Parv - To mark the 2nd Anniversary of the 2016 Surgical Strike	29/09/2018	29/09/2018	250
Self defense workshop of girls - Mission Shashakt Nari Surakshit Nari	20/12/2018	20/12/2018	76
Bio-diversity and Ecological Loss	25/12/2018	25/12/2018	155
Beat Plastic Pollution Save Marine Life	27/12/2018	27/12/2018	200
Understanding Gender roles through Advertisement	05/01/2019	05/01/2019	300
Republic Day	26/01/2019	26/01/2019	75
NCC Day	07/02/2019	07/02/2019	125
Shraddhanjali - Pulwama Terror Attack	17/02/2019	17/02/2019	300
Womens Day	08/03/2019	08/03/2019	150

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. MUMBAI KI HODI Campaign for road safety 2. Adoption of paper bags, tetra packs and battery collection for recycling 3, Reduction/Elimination in usage of plastic items 4. Reduction in usage of paper 5. No Smoking Zone, Campaign creating awareness against drug abuse 6. On World Water Day Save Water Campaign is initiated by the students enthusiastically.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Ph. D grant to teachers 2. Evaluation by senior teachers of our faculty 1. Ph. D. grant to teachers In order to inculcate a spirit of research among teachers. The Management decided to offer a financial grant amounting to Rs. 50,000/- to any teacher who takes up Doctoral Study. The grant is being disbursed in a phased manner in five equal installments: First: while submitting the proposal Second: while being accepted as a Ph. D. Student Third: on submission of the synopsis Fourth: on submission of the thesis and Fifth: on receiving the Ph. D degree. Eight teachers have taken up Ph. D since then, out of which four have completed their Ph. D and four are very near to submitted their thesis. Teachers are very appreciative about this move. 2. Evaluation by senior teachers of our faculty In order that our faculty should not become complacent. We initiated this practice, which was initially disliked. However when the modalities were explained. It was accepted. In this practice, we invite senior teachers from other colleges, who would join the teacher in the class while it is going on and when it is over, the external teacher would advise our faculty how they can better themselves. There would be total confidentiality.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.mkscollege.edu.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has distinctly evolved as an outstanding performer in lifelong learning and extension. It has continuously received accolades from the Department of Lifelong Learning and Extension (DLLE) of the University of Mumbai for its excellent performance. The college DLLE unit offers PEC (Population Education Club) that develops a sense of commitment for community work. Our institution is a lead college and responsible for training and monitoring seven other colleges under it.

Provide the weblink of the institution

<https://www.mkscollege.edu.in>

### 8.Future Plans of Actions for Next Academic Year

Plan of Action for the Academic Year (2019-20) To install Solar Panel as Smart Green energy source for institution. To conduct a Fire audit for safety of the institution. To Strengthen the Institute Industry interphase (collaborative projects, summer training, field exposure, internships, employment) To initiate activities to promote Swach Bharat Abhiyaan To conduct more programs for women empowerment, including female students and staff To organize training for innovative teaching learning process (FDP) To explore the system of data acquisition for Accreditation through customized software. To further augment and improve library facilities