Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**MALINI KISHOR SANGHVI COLLEGE OF COMMERCE AND ECONOMICS**
Name of the head of the Institution	**Dr. Keshav N. Ghorude**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02226241751**
Mobile no.	**9869900766**
Registered Email	**mksanghvicollege@gmail.com**
Alternate Email	**principal@mkscollege.edu.in**
Address	**Nirmaladevi Arunkumar Ahuja Marg, JVPD Scheme, Vile Parle (W)**
City/Town	**MUMBAI**
State/UT	**Maharashtra**
Pincode	**400049**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Sujata Dhopte**
Phone no/Alternate Phone no.	**02226241751**
Mobile no.	**9819758961**
Registered Email	**mksanghvicollege@gmail.com**
Alternate Email	**sujata.dhopte@mkscollege.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://mkscollege.edu.in/2019/07/30/iqac-aqar-for-affiliated-constituent-colleges/

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://mkscollege.edu.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B**	**2.92**	**2009**	**20-Jan-2009**	**28-Jan-2014**
2	**A**	**3.02**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

09-Oct-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Interview checklist	08-Mar-2018 2	55
Soft skill and Personality Development	30-Jan-2018 2	38
Guidance on Artificial Intelligence	20-Jul-2017 3	52
Workshop on Reading Matters	01-Mar-2018 3	50
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Introductory talk to students on the need and utility of a mentoring program

New CBSGS system orientation lectures for First Year B.Com students

Exam guidance lectures for students of Semester V and VI on the newly introduced topics and the 100 marks scheme of examination

Self-defense workshop for female students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To continue with the Peer review of our teachers by external teachers	Not continued, but shall again be taken up next year
To strengthen Faculty Exchange Program	Not pursued vigorously, but shall again be taken up
To offer more facilities to physically challenged and differently - abled students and staff	A ramp and special wash room for physically challenged students conducted
Strengthning and improvement of library facilities	Library facilities are constantly upgraded
To conduct annual coaching camp in the institution's premises on self-defense training for female students	Coaching camp for female students conducted
Strengthening formal student mentoring program	More students approach for mentoring / counselling
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC meeting	30-Jan-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**11-Sep-2017**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**18-Jan-2018**
17. Does the Institution have Management Information System ?	**Yes**

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | 1. Admission – EPRAVESH: Institute MIS admission modules helps in admission process of all UG and PG students of the institute are required to complete the admission formality by filling up online admission forms. The module helps in collecting the information of the students program wise and also helps in making merit list as per the institute norms. With this merit list the student are admitted strictly on merit mark 2. Examinations This module takes care of the exam activities in the form of appointment of examiners, collection of the question papers, collection and compilation of continuous evaluation marks, end semester marks and declaration of results using CGPA system. 3.Administration Finance- – This module helps in vendor registration, tender procedure used for procurement of consumables and equipment, the repair and maintenance of institute's infrastructure, receiving tenders, preparing comparative statements, preparing and placing orders and the necessary administrative approvals of the procurement. Institutes accounts and finance is run with all its functions using accounts and finance modules. Fees Payment – Students through this module can pay their annual tuition fee, exam fee and other fees using online mode. It also administers monthly salary payment of all employee of the institute. Leave Management – Through this module all faculty members of the institute apply for different types of leaves and information goes for necessary approval of the same keeping record of total number of leaves consumed by the faculty throughout the year and the balance leave available with faculty. Faculty service records – This module keeps service record of all faculties. 4. Time Table – Preparation and display of academic calendar and timetable. 5. Attendance Academic Activities – The information related to the students roll numbers their course details and their other information is part of this module. The module helps in recording online attendance of all lectures and practicals conducted for UG and PG programmes. The day to day data related |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Delivery of curriculum is on the basis of program set by the University relating to examinations. Planning the delivery is done by the institution in a structured manner to complete it in time. While revision and upgradation of the syllabi is done at the University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are adhered to, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. In some departments, bridge courses or supplementary courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged. Internal assessment is done transparently with examined scripts shown to students. Inter-personal skills are enhanced through Value Education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tax Procedure Practice Certificate Course	Tax Procedure Practice Diploma Course	20/08/2017	1	The starting salary of BCom Tax Procedure and Practice fresher is about 3-9 LPA. Candidates who want to become Accountant, Revenue Agent, Tax Policy Analyst, Employment Tax Specialist, Personal Finance	BCom Tax Procedure and Practice is a two-years post-graduate programme with the motive to impart understating of various types of taxes such as wealth tax, Value added tax, customs tax, Income tax, central excise tax, Property

	Consultant, tax, Service Marketing tax, etc. Manager, Financial Analyst

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	**UG**	**30/04/2017**
BMS	**UG**	**30/04/2017**
MCom	**PG**	**30/04/2017**
BA	**UG**	**30/04/2017**
BSc	**UG**	**30/04/2017**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**18**	**10**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tax Procedure Practice (Certificate)	**03/10/2017**	**18**
Tax Procedure Practice (Diploma)	**03/10/2017**	**2**
Tax Procedure Practice (Advance Diploma)	**03/10/2017**	**8**
Functional English	**03/10/2017**	**8**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	**Management Studies**	**137**
BCom	**Financial Markets**	**34**
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Teachers feedback obtained from students and Alumni through questionnaire and is statistically analyzed. The results are circulated among the teachers. The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty and Employers. Institution established Academic Council in order to ensure and analyze the academic excellence at student and faculty levels. Periodical analysis is made by Academic Council from the following: student performance, faculty performance in every semester, utilization of infrastructure and requirements for quality enrichment. AThe college maintains an IQAC as a quality consistence and quality enhancement measure. In supervision of IQAC, various departments and committees like Career Guidance, Anti-Ragging and Sexual Harassment Committee, etc. reinforce the curriculum by incorporating updated information and diurnal social issues. Institute collects the feedback physically from stockholders viz. Students, Parents and Teachers on Curriculum which is prescribed by the university. The college conducts annual Alumni Meet, in which suggestions and feedback is received from Alumni students. Feedback from industrial management, R D establishments and professionals is obtained through college website's feedback blog. The provided feedback data is presented to the Academic Council Meeting for necessary implementation in curriculum. ? Alumni surveys are conducted during alumni interaction at the alumni association meeting held every year ? Whenever any alumni visits the college, feedback is taken ? Further, college website invites alumni to provide feedback through online. ? Feedback from industry, R D establishments, professional bodies also are obtained

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy	720	1840	606
BMS	Management	120	605	120
MCom	Management	80	119	40
BA	Management	60	120	60
BSc	Computer Science	60	100	41
BCom	Banking & Insurance	60	260	60
BCom	Accounting & Finance	60	350	60
BCom	Financial Markets	60	280	60
BCom	Investment	60	40	16

Management	

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2893	76	34	Nill	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
34	34	12	12	8	2

View File of ICT Tools and resources
View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

yes, it is done at 3 levels. Medical/Psychological/Psychiatrist help is provided. Yes, Teacher Guardian Scheme is implemented in the institute wherein 15 to 20 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counselled till they have passed the course. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents- mentor meetings. The mentor is also responsible to provide counselling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counselling and support by a professional counsellor. A large number of students who perceive the professional course are quite focussed, still they may fall short of score to be promoted to above sections. Such students are given counselling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities . The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contacts the parents and educates them, if required about their wards performance, and the academic programmes of the college as well as the support system and the monitor system the student and parents. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding his/her candidature in the campus placement and provides remedial coaching

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio

institution		
2893	34	1:85

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	34	7	19	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Prof. Rajesh Dharawat	Associate Professor	Enrolled as Associate Member of AICPA (American Institute of Certified Public Accountants)
2018	Dr. Sujata Dhopte	Associate Professor	Vice Chancellors Nominee, University of Mumbai for Board of Studies in Business Economics, from 1st September, 2017 to 31st August, 2022
2018	Dr. Sujata Dhopte	Associate Professor	Felicitated by Director Dr. Amit Oak, Sasmira Institution of Management Studies Mumbai DLLE Samvedana, First Term Training Programme
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BMS	2M00154	SEM-IV	04/05/2018	21/06/2018
BMS	2M00153	SEM-III	16/11/2017	05/02/2018
BMS	2M00152	SEM-II	23/04/2018	04/06/2018
BMS	2M00151	SEM-I	28/11/2017	06/02/2018
BCom	CO146	SEM-VI	11/04/2018	08/07/2018

BCom	CO145	SEM_V	28/11/2017	19/02/2018
BCom	CO144	SEM-IV	04/05/2018	11/06/2018
BCom	C0143	SEM-III	28/11/2017	04/02/2018
BCom	CO142	SEM-II	20/04/2018	11/06/2018
BCom	C0141	SEM-I	28/11/2017	04/02/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation is as per timetable and norms set by the University. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar. The internal exam time table is displayed on the notice board a week in advance. . • The subject handling faculty prepares question bank that covers equal number of questions from each unit, covering all the topics • Department internal exam coordinator, under the guidance of HOD, checks the standard of the question bank. • College Internal exam Coordinator along with a Exam team selects the final internal questions for each subject from the question bank. • Question papers are given to the internal exam coordinators of the department on the day of test, after approval from the Principal. • Internal exam coordinator ensures smooth conduction of test and proper valuation of internal books. • A Centralized valuation system is followed. The head of the Centralized scheme is registrar of the college and marks are entered in Softcopy as well as in hard copy • Faculty prepares the answer key / Scheme of evaluation and it is documented with a copy of sample question paper for the future reference. • After every internal exam, Total Quality Management (TQM) Check is performed to ensure that the valuation is done according to Scheme prepared. • The 10 scheme has external marks as 100 and internal marks as 25 marks, which is average of best two internals. • The internal test is split as 20 marks for test or presentation and other 5 marks for class participation and attendance. Thus in total 25 marks. Internal assessment tests and other measures taken to judge the performance of students is done fairly and in an effective manner. Students are allowed to go through the valued answer scripts of internal assessment tests and doubts regarding evaluation are cleared. Whenever class tests, internal assessment tests are conducted the results of the students' performance are used by the faculty to identify slow and advanced learners. Students are encouraged to improve their performance in future by counselling . The mentors sort out the personal issues, academic and non-academic problems of their mentees and provide counselling and guidance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the Academic Calendar prepared according to the calendar provided by GGSIP University. Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like gust lecture, extension series and industry interaction. For the academic session academic calendar was prepared and followed for conduct of examination and other activities. The academic calendar is displayed on the institute website and also shares with the head of the departments so as to ensure proper execution. A copy of academic calendar for session 2017-18 is attached (Annexure 1) for reference. Being an institute affiliated to GGSIP University, we follow the academic schedule provided by the university. The Institute prepares their own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the

affiliating University. Generally, the GGSIP University gives guidelines on the following in their academic schedule, along with annual cultural and sports meet schedule • Beginning of the academic sessions. • Last working day of the semester. • Mid-term examination schedule. • Annual Sports meet • Annual cultural Fest • End term theory and Practical examination schedule. • Vacation schedule. The same academic calendar is published on institute's website before the beginning of every academic year. It provides plan for the academic year to students, teachers and parents. Considering the academic calendar, each department functions according to the teaching plan prepared at the department level.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://docs.google.com/spreadsheets/d/1VzLd_V1sCIBZDWrjFbLC-cmRvHskzP4e/edit?usp=sharing&ouid=103642324953164371875&rtpof=true&sd=true

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2M00156	BMS	Management	138	130	94.20%
CO146	BCom	Accountancy	502	388	77.29%
4O00146	BA	Mass Media	66	63	95.45
2C00453	BCom	Accounting & Finance	70	66	94.29
2C00346	BCom	Banking & Insurance	63	41	65.08
2C00254	BCom	Financial Markets	65	63	96.92
2C00824	BCom	Investment Management	20	16	80.00
IS00256	BSc	Information Technology	22	11	50.00
2C00534	MCom	Business Management	36	32	88.89

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.mkscollege.com

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

		agency	sanctioned	during the year
Total	0	0	0	0
International Projects	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
Projects sponsored by the University	0	0	0	0
Industry sponsored Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Minor Projects	0	0	0	0
Major Projects	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Management A Collaboration Convention	**Bachelor of Management Studies B.Com (Financial Markets)**	**27/02/2018**
Revolution in Indian Financial Sector Banking Services	**B.Com (Banking Insurance B.Com (Accounting Finance)**	**14/03/2018**
Investment: The smart move	**B.Com (Investment Management**	**16/03/2018**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Chief Field Co-ordinator-DLLE	**Dr. Sujata Dhopte**	**University of Mumbai**	**16/06/2018**	**DLLE**
[View File]()				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce Management	9	02
International	Accountancy	1	01
International	Economics	4	04
Nill	Mathematics	2	01

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Accountancy	6
Management	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Bring me back - A journey on fields	Prof. Khushboo Wadhwan	International Journal for Interdisciplinary Knowledge	2017	0	M.K. Sanghvi College	Nill
Consumer Satisfaction on E-retail Logistics	Prof. Jasleen Kaur Bhaad	International Journal for Interdisciplinary Knowledge	2017	0	M.K. Sanghvi College	Nill
Consumer Satisfaction on E-retail	Prof. Sandipa Chatterjee	International Journal for Interd	2017	0	M.K. Sanghvi College	Nill

Logistics		isciplinar y Knowledge				
An Empirical Study on Income as an Atribute in Consumer Buying Behaviour Patterns in context to Rural India	Prof. Neha Mehta	Internat ional Journal for Interd isciplinar y Knowledge	2017	0	M.K. Sanghvi College	Nill
Engaging Students in Learning	Prof. Sudha Shukla	Internat ional Journal for Interd isciplinar y Knowledge	2017	0	M.K. Sanghvi College	Nill
Engaging Students in Learning	Prof. Abhilasha Gupta	Internat ional Journal for Interd isciplinar y Knowledge	2017	0	M.K. Sanghvi College	Nill
Indian Economy Post Demon itization	Prof. Amita Johnson	Internat ional Journal for Interd isciplinar y Knowledge	2017	0	M.K. Sanghvi College	Nill
Redifining Vision on Higher Education Management	Dr. Sujata Dhopte	Internat ional Journal for Interd isciplinar y Knowledge	2018	0	M.K. Sanghvi College	Nill
Social I nitiatives in the area of Education	Prof. Reshmi Achyuthan	Internat ional Journal for Interd isciplinar y Knowledge	2017	0	M.K. Sanghvi College	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	Nill	Nill	0
0	0	0	2017	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	4	7	30
Presented papers	Nill	4	7	12
Resource persons	Nill	1	1	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Gender Sensation	Rotary Club, Juhu	3	25
Thalassaemia Awareness	Rotary Club, Juhu	3	20
Blood Donation Drive	Tata Memorial Hospital	3	105
Cancer Testing Camp	Tata Memorial Hospital	3	81
National Integration Week	NGO Hum Awaaz	3	50
International Yoga Day	Isha Foundation	3	100
Alert Mumbaikar Campaign	Juhu Police Station	3	131
Swami Vivekanands Birthday	Tata Group	4	50
Traffic Awareness Program	Lions Club	2	7
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
DLLE	District Field Coordinator,	01	100

	University of Mumbai			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Disaster Management (Fire Brigade, Andheri)	NSS	Disaster Management (Fire Brigade, Andheri)	2	35
Thalasemia Awareness	NSS	Thalasemia Awareness	4	50
Blood Registry	DLLE	Blood Registry	5	45
Poster Competition	DLLE	Poster Competition	5	30
Swachha Bharat Abhiyan	DLLE	Swachha Bharat Abhiyan	3	25
Thalasemia Awareness	NSS	Thalasemia Awareness	4	50
Hepataitis B C Awaresness Programme	NSS	Hepataitis B C Awaresness Programme	5	45
Ganesh Imersion Duty	NSS	Ganesh Imersion Duty	2	40
Cleanliness Drive	NSS	Cleanliness Drive (Indira Nagar, Tulsi Wadi Cooper Hospital), Vile Parle (West)	5	35
Blood DonationNSS	TATA Hospital	Blood Donation Drive	10	50

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	03	Self	2

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
Provide training and placement to students	Students internship	Birla Sun Life Co Ltd	14/09/2017	14/09/2017	25
Career Fest	Students Placement	Octobuzz, ICICI Prudential, I-Can, Angel Boking, India Nivesh, Sutra HR Solutions Andromedia Sales Distributin P Ltd	14/12/2017	15/12/2017	400
Provide training and placement to students	Campus Placement	Tata Consultancy Services	05/03/2018	05/03/2018	4
Provide training and placement to students	Placement Drive	Speed Jet Aviation Services P Ltd	08/03/2018	08/03/2018	5
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bharatiya Arogya Nidhi (Indian Health Trust)	31/10/2017	Provide priority for admission Treatment in case of Medical Emergencies	10
M.I.D.C. Marol Industries Association	06/04/2017	Provide Tie-up Campus Placements for our Studemts at their members organisation	102
Cosmopolitan Education Societys Valia C.L. College of Commerce	09/07/2017	Provide Faculty Exchange program external peer review of each others faculty.	100
Sadhana Education Society, L.S. Raheja College of Arts Commerce	16/07/2017	Provide Faculty Exchange Program	5

Reliance Jio Infocomm Limited Formarly Infotel Broadband Services Ltd	20/11/2017	Provide Telecommunication Services	105

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
68	68.85

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
MICM Net Solutions	Fully	Advance	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16396	2074797	2104	303080	18500	2377877
Reference Books	8608	3712539	407	204769	9015	3917308
e-Books	Nill	34350	Nill	Nill	Nill	34350

Journals	Nill	Nill	6	23496	6	23496
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	331	Nill	16	Nill	347	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	8065	984907	2043	245857	10108	1230764
Others(specify)	Nill	Nill	Nill	Nill	Nill	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sujata Dhopte	Micro EconomicsMacro Economics Soft Skills	WIKI Educator	20/10/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	104	46	87	10	1	27	18	14	7
Added	0	0	0	0	0	0	0	0	0
Total	104	46	87	10	1	27	18	14	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

14 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Office 365	http://www.mkscollege.edu.in
Wiki-educator	http://www.wikieducator.org/MU_OER_PORT
Muddle	http://www.mkscollege.edu.in
Google Classroom	http://www.mkscollege.edu.in
Parivartan	http://www.mkscollege.edu.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
48	47.5	68	68.84

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As and when need arises, requisition is submitted in Management for augmenting physical infrastructure and ICT facilities, after analyzing of current availability. The Management regularly reviews the maintenance of infrastructure which is out sourced through maintenance e contracts 4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committee etc. of the college. To maintain and upkeep the infrastructure Institute facilities and equipments, following activities are undertaken by college:- • There is Stock Maintenance Committee in every department, who maintains the stock register by physically verifying the items round the year. • Department wise annual stock verification is done by concerned Head of the Department. • Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant along with Laboratory attendant and they are headed by Lab Maintenance Committee Convenor. • Overall development of campus is done by Campus Discipline and Cleanliness Committee of the college. • Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute Fourth Class Employees. • College campus maintenance is monitored through regular inspection. • Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. Updating of softwares is done by lab assistants. • Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. • Regular maintenance of the water cooler and water purifier is done by outsourcing agent. • The maintenance of the reading room and stock verification of library books is done regularly by library staff.

https://docs.google.com/document/d/1vP9J9iaZKF1WzLSrcFI5PIc9iprzIZBJ/edit?usp=sharing&ouid=103642324953164371875&rtpof=true&sd=true

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	MKS College Student Welfare Free ship	34	124900
Financial Support from Other Sources			

a) National	Government of India Scholarship for SC/ST/ VJNT/OBC/SBC	30	0
b)International	NIL	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Fest	31/10/2018	400	Octobuzz, ICICI Prudential, I-Can Financial Solutions, Angel Broking Investment Ltd., India Nivesh, etc.

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Fest	Nill	121	Nill	121

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	9

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Octobuzz, ICICI Prudential,I-Can Financial Solutions Pvt. Ltd..Angel Broking Investments	400	123	Octobuzz, ICICI Prudential,I-Can Financial Solutions Pvt. Ltd..Angel Broking Investments	400	Nill

Ltd,India Nivesh Securities Ltd.,,etc			Ltd,India Nivesh Securities Ltd.,,etc		
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Com	Commerce	St. Francis College	MFM
2018	1	B.Com	Commerce	Thakur College	M.Com
2018	2	B.Com	Commerce	Tolani College	M.Com
2018	1	B.Com	Commerce	Nirmala M. College	M.Com
2018	4	B.Com	Commerce	Valia College	M.Com
2018	1	B.Com	Commerce	Vivek College	M.Com
2018	5	B.Com	Commerce	N.M. College	M.Com
2018	2	B.Com	Commerce	Mithibai College	M.Com
2018	2	B.Com	Commerce	K.P.B. Hinduja College	M.Com
2018	78	B.Com	Commerce	IDOL	M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
24	Intercollegiate	175

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Lawn Tennis Mens Double	National	1	1	1	Mr. Preston Vaz
2018	R.K. Film Festival	National	Nill	1	1	Mr. Bhavin Mehta

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formed by nomination out of academic toppers in each class as per norms laid down by the University of Mumbai. It is an official body to look after the welfare of the students, give voice to students grievances and to suggest improvement and augmentation of academic and physical infrastructure. Students council elects from amongst them a General Secretary who represents the institution at the University. The students council is represented on the college development committee We firmly believe that Overall growth of students is possible only when we give student a platform to express themselves in their areas of interest other than academic front. We have total 9 societies run and managed by Student's coordinator and overall coordination is done by Cultural Committee of the College. strong pool between curriculum the demand sand expectations of the corporate sector regarding of skill set of students through training and placement cell. We have established E cell for promoting and encouraging students to startup and raise funds from potential investors. We, at The Entrepreneurship Cell, share the common belief that for India to emerge as a world power, the youth has to break the shackles of prejudices and inertia that has kept them from starting up. Creating an entrepreneurial ecosystem to provide the platform for individuals with creative minds and ideas with potential for substantial business opportunities, is what we strive towards continually. We enable smooth and efficient interaction between its principal components spanning students, faculty, working professionals, aspiring and existing entrepreneurs, mentors, angel investors and venture capitalists. We, at The Entrepreneurship Cell, share the common belief that for India to emerge as a world power, the youth has to break the shackles of prejudices and inertia that has kept them from starting up. Creating an entrepreneurial ecosystem to provide the platform for individuals with creative minds and ideas with potential for substantial business opportunities, is what we strive towards continually. We enable smooth and efficient interaction between its principal components spanning students, faculty, working professionals, aspiring and existing entrepreneurs, mentors, angel investors and venture capitalists.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

205

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Meet

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College Development Committee Interactive staff meetings Allocation of authority and responsibility to staff committees • We have open door policy, where anyone can talk to Director or Management by taking permission. • For participative management, the Director, HODs, Faculty and student representatives form the core part of the IQAC team. • We have flexibility at departmental level also as class coordinator or faculty members can suggest and implement curriculum enrichment and enhancement. Faculty members prepare their subject notes and Lecture plan, which are upgraded every semester. Subject notes prepared by faculty are available at the college website for reference. • Every department prepares a roadmap for the upcoming semester in terms of infrastructural and academic growth. Departmental budget is prepared by taking suggestions from Head of Department, Class Coordinator and faculty representative. The initiatives taken in area of admission is extraordinary. management of college has surrendered the management quota of seats to college, to be allotted purely on basis of merit only. The management is progressive and democratic with intention of honoring the obligation towards the society.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission are purely on Merit and there is no Management Quota (which has been surrendered to the college for allotment on merit)The procedure of the admission is governed by guidelines issued by the Govt. of Maharashtra and University of Mumbai.
Industry Interaction / Collaboration	With respect to the placements the institution has good interaction and collaboration with corporate.
Human Resource Management	All departments are adequately

	staffed with the right skill sets for efficiant performance. Good performance is duly recognized
Library, ICT and Physical Infrastructure / Instrumentation	It is always maintained and constantly upgraded.
Research and Development	Institution encourages research by allowing a grant of Rs. 50,000/ to any staff members to enroll for Ph.D.
Examination and Evaluation	Examinations are decided by the University including Evaluation procedure
Teaching and Learning	New and modern method of teaching and learning like field trips, PPTS etc are utilized and regular feedback from students is obtained.
Curriculum Development	Curriculum is developed and framed by the University. The Institution does not have any say in it

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Not implemented
Administration	Not implemented
Finance and Accounts	Implemented
Student Admission and Support	Implemented
Examination	Not implemented. It is based on University guidelines

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Manisha Dandgawhal	Registration for International confeence on Web Based library and information service in academic libraries	H R Patel Arts mahila college shirpur district Dhule	600
2018	Sudha Sukhla	Revised syllabus workshop registration	Thakur Collegeof Science Commerce	100
2018	Manisha Dandgawhal	Registration fees of one day	NYSS Datta Meghe college	500

Year				
2017	Amita Johnson	Revised syllabus work shop of SYBCOM sem III	MMK college Bandra	500
2017	Himanshu JaniHimanshu Jani	Revised syllabus work shop of SYBSC IT sem IIIRevised syllabus work shop of SYBSC IT sem III	S M Shetty college of Science Commerce , Management	500
2017	Abhilasha Gupta	Registration Fee on ICI2 TM-2017Registratio n Fee on ICI2 TM-2017	Sinhgadh Institute of Management Computer Acedemy	500
2017	Sudha Sukhla	Registration Fee on ICI2 TM-2017	Sinhgadh Institute of Management Computer Acedemy Sinhgadh Institute of Management Computer Acedemy	1000
2017	Manisha Dandgawhal	International conference on human council and issue in literature social science , commerce, science, technology on 8/4/2017	Center of Humanities and culture SocCenter of Humanities and culture Soc	750

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2018 | Reading Matter | Reading Matter | 10/03/2018 | 10/03/2018 | 22 | 23 |
| 2018 | Discovering Natural abilities | Discovering Natural abilities | 19/05/2018 | 19/05/2018 | Nill | 40 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Rashmi Achutan Registration of revised syllabus workshop MCOM M L Dahanukar College of Commerce	1	10/10/2017	10/10/2017	1
Amita Johnson Registration fee for IQAC workshop Mulund college of Commerce	1	19/08/2017	19/08/2017	1
Sudha Sukhla Revised syllabus work shop of SYBCOM NM College of Commerce Economics	1	04/07/2017	04/07/2017	1
Manisha Dandgawhal International conference on human council and issue in literature social science , commerce, science, technology on 8/4/2017 Center of Humanities and culture Soc	1	08/04/2017	08/04/2017	1
Sudha Sukhla Registration Fee on ICI2 TM-2017 Sinhgadh	1	18/04/2017	18/04/2017	1

Institute of Management Computer Acedemy				
Abhilasha Gupta Registration Fee on ICI2 TM-2017 Sinhgadh Institute of Management Computer Acedemy	1	18/04/2017	18/04/2017	1
Himanshu Jani Revised syllabus work shop of SYBSC IT sem III S M Shetty college of Science Commerce , Management	1	21/06/2017	21/06/2017	1
Amita Johnson Revised syllabus work shop of SYBCOM sem III MMK college Bandra	1	23/06/2017	23/06/2017	1
Kinjal Sanghvi Revised syllabus workshop of SYBFM SIES College of commerce Economics	1	07/07/2017	07/07/2017	1
Jasleen Kaur Bhad Revised syllabus workshop of BFM Chandrabhan Sharma college of Commerce	1	07/07/2017	07/07/2017	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	37	18	52

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Ph.D grant Rs. 50,000/ and other measures on case to case basis	Financial aid on case to case basis	Free ships Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes: Internal Audit is conducted by in house staff and External Audit is conducted by independent External Statutory Auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Independent Agency	Yes	Management
Administrative	No	Nill	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Suggestion from PTA Voicing Students grievances Participation in College Activities

6.5.3 – Development programmes for support staff (at least three)

Workshops for support staff Financial Aid on case to case basis Personal Counselling

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. NCC for Girls 2. New Programs introduced 3. Convenient facilities for Physically Challenged Students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	An	01/01/2017	14/12/2017	15/12/2017	400

2018	Introductory Session for Stockmind a National Level Competition for disseminating Stock Market and Investment related knowhow to students of all courses	01/01/2017	20/03/2018	20/03/2018	250

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Relationship Issues	27/07/2017	27/07/2017	35	15
Healthy Sexuality	14/12/2017	16/12/2017	25	15
Workshop on Gender Sensitivity	24/02/2018	26/02/2018	25	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources :Environmental Audit conducted

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nill

Ramp/Rails	Yes	5
Braille Software/facilities	No	Nill
Rest Rooms	Yes	5
Scribes for examination	Yes	4
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	Nill	1	Cleanliness Drive	Swachh Bharat Abhiyan	50
2017	1	1	Nill	1	Blood Donation Drive	Refilling the Blood Bank	105
2017	1	1	Nill	1	Thalassaemia Awareness	Thalassaemia	45
2017	1	1	Nill	1	Alert Mumbai Kar	To Make Youth and citizens responsible	120
2017	1	1	Nill	1	Disaster Management	How to be safe during national calamities	100
2017	1	1	Nill	1	Cancer Testing Campain	To make aware about cancer	50
2018	1	1	Nill	1	National Voters Day	To create an awareness about the importance of free and fair	120

| | | | | | voting | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	13/07/2017	IQAC has prepared model code of conduct for various stake holders which is updated every year if needed in IQAC meeting. Code of Conduct awareness session is conducted it is expected that teachers should adhere the explicit values and standards as guiding compass. Code of conduct steer and ethical and respectful path for MKS Teachers. The MKS Code of Conduct handbook develops a valuable synergy between the different stake holders and College.. The Code of Conduct for Techers encapsulates the core values and professional standards for enhancing the confidence and trust that society places in teachers.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gender Sensitization	28/09/2017	28/09/2017	50
Anti Drug Drive	08/07/2017	08/07/2017	45
Pinkathon	17/12/2017	17/12/2017	25
Republic Day	26/01/2018	26/01/2018	35

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(a) Adoption of paper bags (b) Reduction/elimination in usage of plastic items (c) Reduction in usage of paper (d) Utilizing sun light to maximum (e) No smoking zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Ph. D grant to teachers 2. Evaluation by Senior Teachers of our Faculty In order to inculcate a spirit of research among teachers. The Management decided to offer a financial grant amounting to Rs. 50,000 to any teacher who takes up Doctoral Study. The grant is being disbursed in a phased manner in five equal

instalments: First: while submitting the proposal second: while being accepted as a Ph. Student third: on submission of the synopsis fourth: on submission of the thesis and fifth: on receiving the Ph. D degree. Eight teachers have taken up Ph. D since then, out of which four have completed their Ph. D and four are very near to submitted their thesis. Teachers are very appreciative about this move. 2. Evaluation by senior teachers of our faculty In order that our faculty should not become complacent. We initiated this practice, which was initially disliked. However when the modalities were explained. It was accepted. In this practice, we invite senior teachers from other colleges, who would join the teacher in the class while it is going on and when it is over, the external teacher would advise our faculty how they can better themselves. There would be total confidentiality.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.mkscollege.com

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has distinctly evolved as an outstanding performer in lifelong learning and extension. It has continuously received accolades from the department of lifelong learning and extension (DLLE) of the University of Mumbai for its excellent performance. The college DLLE unit offers PEC (Population Education Club)and develops a sense of commitment for community work. Our institution is a lead college and responsible for training and monitoring seven other colleges under it. The motto of DLLE unit is Reach the Unreach. Various activities of academic social responsibilities are undertaken by DLLE project over the year. Dr. Sujata Dhopte is appointed as Mumbai University District field coordinator for DLLE. Our College is lead College for giving training to faculties and students of various Colleges such as Thakur College of Engineering Technology Thakur College of Science Commerce Thakur Shyamnarayan College of Education and Research Thakur MCA Institute St. Francis College of Management Studies J.M. Patel College Shri Chinai College of Commerce Economics

Provide the weblink of the institution
https:www.mkscollege.com

8.Future Plans of Actions for Next Academic Year

1. To organize more quality initiatives, not necessarily academic but health related and student centric. 2. To conduct more programs for women empowerment including female students and staff. 3. To explore generation of funds for collaboration with foreign universities and tieups. 4. To further augment and improve library facilities.