

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year:

2016-17

#### I. Details of the Institution

1.1 Name of the Institution

MALINI KISHOR SANGHVI COLLEGE OF COMMERCE & ECONOMICS

1.2 Address Line 1

NIRMALADEVI ARUNKUMAR AHUJA MARG

Address Line 2

JVPD SCHEME, VILE PARLE (WEST)

City/Town

MUMBAI

State

MAHARASHTRA

Pin Code

400049

Institution e-mail address

mksanghvicollege@gmail.com

Contact Nos.

26241751/26239755

Name of the Head of the Institution:

DR. (MRS.) KRUSHNA H. GANDHI  
I/C PRINCIPAL

Tel. No. with STD Code:

022-26239755

Mobile:

09820365215

Name of the IQAC Co-ordinator:

PROF. RAJESH DHARAWAT  
VICE PRINCIPAL

Mobile:

0982057450

IQAC e-mail address:

mksanghviccollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**MHCOGN-13784**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

**EC(SC)/18/A&A/58.2 DATED NOVEMBER, 5, 2016**

1.5 Website address:

www.mkscollege.com

Web-link of the AQAR:

<http://www.mkscollege.com/downloads/AQAR-2016-17>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.92	29 <sup>TH</sup> JAN 2009	28 <sup>TH</sup> JAN 2014
2	2 <sup>nd</sup> Cycle	A	3.02	5 <sup>TH</sup> NOV 2016	4 <sup>TH</sup> NOV 2021
3	3 <sup>rd</sup> Cycle	---	---	---	---
4	4 <sup>th</sup> Cycle	---	---	---	---

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

**09/10/2007**

1.8 AQAR for the year (for example 2010-11)

**2016-17**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 2010-11 SUBMITTED TO NAAC ON 29/04/2011

ii. AQAR 2011-12 SUBMITTED TO NAAC ON 05/06/2012

iii. AQAR 2012-13 SUBMITTED TO NAAC ON 11/02/2013

iv. AQAR 2013-14 SUBMITTED TO NAAC ON 10/07/2014

v. AQAR 2014-15 SUBMITTED TO NAAC ON 17/07/2015

VI. AQAR 2015-16 SUBMITTED TO NAAC ON 29/08/2016

#### 1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ ☐ Private

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

#### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF MUMBAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. An intercollegiate seminar was organised by the B.Com (Banking & Insurance) department Our broad seminar theme was “**BANK IT**” -17 and sub theme of the seminar was “**BEYOND THE BOUNDARIES**”.
2. Workshop on **Film Making** was conducted by Mr. Aashin Shah Co-Producer to Vipul Shah Sunshine productions for BMM students.
3. Workshop on **Creative Writing** was conducted by Ms. Jayati Pandya, writer and creative director of many television programs on leading channels like Sony TV for BMM students.
4. Workshop on **Digital Media Marketing** was organized. It was conducted by Mr. Sarath Nair, head of Digital Marketing, Star Sports for BMM students.

## 2.14 Significant Activities and contributions made by IQAC

1. Continuation of student mentoring program.
2. Strengthening and improvement of Library and infrastructure facilities.
3. To start various consultancy services – In –house & outside experts for eg. Tax Consultancy, Placement consultancy, Legal Counseling, Yoga, Consultancy for female students , Health Counselling, Medical counselling , Research Counselling etc.
4. To strengthen Faculty Exchange Program .
5. To conduct Green Audit , Academic Audit and Gender Audit
6. Providing Wifi Campus to students and staff members
7. Installation of Language Lab
8. More classrooms with ICT facility (Projectors for PPT presentation), Internet facility
9. More linkages with industries for placement
10. Student and faculty research convention
11. More MOU with industries, banks hospital etc.
12. To start new Short Term Courses.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1.Improving the Web site of the institution and providing as much access to information as possible through it, about the institution and about curriculum to students	1. All notices relating to examinations, programs, seminars, workshops, times tables, guest lecture, etc are put up on the college website for the information of the students. The college website is always kept updated.
2. Increase in I.T related equipment /services	2. The college has also installed LED Screen at college foyer for students to be well versed with all important information about college New and additional hardware and Equipment has been regularly added. i.e OHP, Laptop, Printer, Scanner, Projectors etc.

3. Increase in Library facilities and INFLIBNET	3.Foreign Journal , N- List, subscribed library online database, E corner, E books, Scholar Card, Book bank Scheme and , Eco-friendly/Green activity ‘Drop a Coin & Pick a book’ program, Feedback Mechanism for Library activities , Book Club, Book Fair facilities provided for students and staff.
4. student mentoring program	4. The college has a visiting counsellor who is also assisting in mentoring the students. The cell has a vision to cover all the degree college students, albeit in a phased manner of allotting approximately 30 students to each teacher to begin with initially. Remedial lectures were conducted for academically weaker students. Faculty has been personally guiding and coaching students with learning disabilities. It helped the students noteworthy.
5. Various Counselling Services	5. Conducted by In –house & outside experts for eg. Tax Consultancy, Placement consultancy, Legal Counselling, Yoga, Consultancy for female students, Health Counselling, Medical counselling, Research Counselling etc. It has extremely helped staff and students.
6. Strengthen Faculty Exchange Program	6. Innovative faculty Exchange programme with neighbouring colleges in conducted on regular basis.
7. Green Audit, Gender Audit and Academic, Audit	7. To promote energy conservation and work towards zero carbon footprint of college has conducted Green Audit by STEP Pvt. Ltd. A borewell is installed and used for washing, flushing and other non-portable purposes.  College has conducted Gender Audit that helped to understand the gender profile of college which would be useful in devising schemes for the benefit of girl student and staff.  College has also conducted Academic Audit of the college.

8. Installation of Language Lab	College has installed Language Lab for staff and students
9. Wifi enabled Campus	9. Free Wifi facility is provided to students and staff during the academic year 2016-17.
10. Strengthening of the Placement Cell and more linkages with industries for Placement	10. The Placement Cell of the college 'PATHMAKERS' organized various programs throughout the year. It includes lectures, seminars, workshops and placement interviews. The cell has been very useful for the students as it helps them to enhance their knowledge and avail job opportunity. No. Of students applying for recruitment : 350, No. Of students recruited : 153
11. Student and faculty research convention	College has conducted student and faculty Research Convention and also released a book 'MAKE IN INDIA' Students Research Project Edition, Innovative Brainwave.
12. More MOU with industries, banks and hospital	12. College has signed MOU with hospital nearby college to avail the facility in case of emergency for staff and students. And also with industries like MIDC
13. To start new short Term courses	13. New Skilled India Course 'World of Banking' and the Value Added short term Program – 'Campus to Corporate' Course in collaboration with Bombay Stock Exchange Institute Ltd.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Management has agreed to spend a sizeable amount in renovation of the intuitional premises and for improvement in physical infrastructure, technology up gradation, improving library facilities. -



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	01	---	01	---
UG	07	01	08	---
PG Diploma	---	---	---	---
Advanced Diploma	01	---	---	01
Diploma	01	---	---	01
Certificate	01	---	---	01
Others	---	---	---	---
<b>Total</b>	<b>11</b>	<b>01</b>	<b>09</b>	<b>03</b>
Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	---
Annual	03

- 1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☐ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabus is regulated by the University. The institution has to follow the guidelines and instructions issued by the University from time to time. However, in the year under review, there has been a revision in the syllabus of various programs.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

New Programme Bachelor of Commerce (Investment Management)

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	9	8	---	---

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
19	---	---	---	---	---	---	---	19	---

2.4 No. of Guest and Visiting faculty and Temporary faculty

---

28

19

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	---	17
Presented papers	---	---	17
Resource Persons	---	---	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Special Coaching and academic support to students participating in sports and cultural activities.
2. Refreshing students who depict disturbed traits, to in-house student's counsellor.
3. Student mentoring initiative.
4. Bridge programme GYAN SETU is introduced to empower the students from vernacular medium, other state boards, North-East belt of India and disadvantaged students.
5. Late Shri B.K. Sanghvi Memorial Lecture, which is an annual event, delivered by Former C.P. Mumbai & D.G.P Maharashtra and renowned Crime Management & Intelligence expert Shri D. Sivanandhan, . He spoke on the burning issue of **Cyber Crimes** and also highlighted the ways in which people could avoid falling prey to such crimes. In the digital era, Cyber Security has become inevitable and the lecture was held with a motive to create awareness to students and staff.
6. Exam guidance lectures for student are conducted for University exam. Subject experts are invited to guide the students.

2.7 Total No. of actual teaching days during this academic year

181

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination Scheme & Evaluation Norms are prescribed by the University. The affiliated colleges has no say in this regard

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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- 2.10 Average percentage of attendance of students

62%
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- 2.11 Course/Programme wise distribution of pass percentage : (EXAMINATION – APRIL, 2016)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T.Y. B.COM	610	02	78	252	147	78.52
T.Y. BMS	121	02	41	72	00	91.74
T.Y. BMM	61	00	16	40	04	98.36
T.Y. BBI	47	02	07	20	02	65.95
T.Y. BAF	62	13	27	19	01	96.77
T.Y. BFM	55	00	11	33	00	80.00
T.Y. B.SC (IT)	18	01	01	06	00	44.44
M.COM-I	80	04	18	25	04	63.35
M.COM-II	49	04	24	14	01	87.76

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- a. Feedback from Students Yes
- b. Personal Interaction with Students, Teachers & Parents Yes

### 2.13 Initiatives undertaken towards faculty development

The Institution has conducted **01** Intercollegiate Workshops, Seminars, etc. apart from the DLLE Training Programmes. These programmes are arranged for and conducted in association with the University. However, the teaching staff does participate in these programs as and when required and, are not restricted to attend these in any way.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	----
Orientation programmes	---
Faculty exchange programme	4
Staff training conducted by the university	5
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	1
Others	1

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	---	---	27
Technical Staff	---	---	---	01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encouraging teachers to take up research
2. Providing financial aid/grant of up to Rs. 50,000/- to teachers who take up research.
3. Initiating the publication of 'International Journal of Interdisciplinary Knowledge'' (Peer review Journal with ISSN number)

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	N.A	N.A	N.A	N.A

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	N.A	N.A	N.A	N.A

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	01	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---	---	---

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects (other than compulsory by the University)	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	---	CAS	---	DST-FIST	---
DPE	---			DBT Scheme/funds	---

3.9 For colleges

Autonomy	---	CPE	---	DBT Star Scheme	---
INSPIRE	---	CE	---	Any Other (specify)	---

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences  
organized by the  
Institution

Level Number	International	National	State	University	College
Sponsoring agencies	---	---	---	---	02 (Management)

3.12 No. of faculty served as experts, chairpersons or resource persons

5

3.13 No. of collaborations

International

---

National

---

Any other

2

3.14 No. of linkages created during this year

15

3.15 Total budget for research for current year in lakhs :

From Funding agency

---

From Management of College

2 lacs

Total

2 lacs

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	1

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

02

04

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

---

SRF

---

Project Fellows

---

Any other

05

(Management grant-in-aid for Ph.D)

3.21 No. of students Participated in NSS events:

University level

50

State level

---

National level

---

International level

---

3.22 No. of students participated in NCC events:

University level

---

State level

10

National level

---

International level

---

3.23 No. of Awards won in NSS:

University level

---

State level

---

National level

---

International level

---

3.24 No. of Awards won in NCC:

University level

---

State level

2

National level

---

International level

---

3.25 No. of Extension activities organized

University forum

5

College forum

3

NCC

5

NSS

5

Any other

DLLE : 5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Special NSS Camp at Bordi Village Dahanu, Maharashtra
- Blood Donation Drive
- Extension students joined hands on the streets and started towards a journey of cleanliness in a park to spread the awareness about keeping the parks clean. And also took reviews about Swachh Bharat Abhiyan run by the Government.
- **Beach Clean-up Drive:** After the auspicious occasion of Ganesh Chaturthi, the beaches of Mumbai are no less than dump yard and so we joined hands and cleaned the beaches.
- Environment Awareness program.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12900 Sq. Mtrs.	Nil	Management	12900 Sq. Mtrs.
Class rooms	33	--	Management	33
Laboratories	02	--	Management	02
Seminar Halls	02	--	Management	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		01	Management	
Value of the equipment purchased during the year (Rs. in Lakhs)		1,64,300/-	Management	1,64,300/-
Others		22,84,042/-	Management	22,84,042/-

#### 4.2 Computerization of administration and library

Administrative services and Library are partially computerised. The Library offers search options on computers, INFLIBNETY and internet service, online database, E corner, E books for students and staff.

#### 4.3 Library services:

	Existing 1994-2016		Newly added 2016-17		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14009	17.36.863	2387	3,37,934	16396	20,74,797
Reference Books	8148	34,81,269	460	2,31,320	8608	37,12,589
e-Books		34,500	NList	34,350	---	---
Journals	30/20	Approximate p.a. 1,00,000	22/18	99,168	---	Approximate p.a. 1,00,000
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	308	---	23	---	331	---
Others (specify)	---	---	---	---	---	---



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments (Library)	Others
Existing	96	46	87	10	01	19	18	07
Added	8	----	----	----	----	8	----	----
Total	104	46	87	10	01	27	18	07

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Adequate computers are provided in the Library, Staff Room and Administrative Office with Internet access.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	9,82,289
ii) Campus Infrastructure and facilities	21,25,832
iii) Equipments	42,100
iv) Others	4,55,941
<b>Total :</b>	<b>36,06,162</b>

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Special coaching for students participating in sports and cultural activities to support and promote their all round development.
2. Wide publicity of financial aid from the management and the Government to needy and eligible students in the form of freeship and scholarship.

## 5.2 Efforts made by the institution for tracking the progression

1. Students who are found to be deficient in academics are monitored and parents are informed for initiating suitable remedial action.
- 2 A Student mentoring program is strengthened for the academic year 2016-17.

## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3256	133	---	29

(b) No. of students outside the state

50

(c) No. of international students

---

No	%
2153	63

Men

Women

No	%
1265	37

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3332	29	04	40	09	3414	3306	32	03	40	08	3389

Demand ratio 1.11

Dropout % UG less than 0.5 %  
PG 3 to 4%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**NIL**

No. of students beneficiaries

**N.A.**

## 5.5 No. of students qualified in these examinations : No record maintained

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

## 5.6 Details of student counselling and career guidance

1. There is a qualified student counsellor appointed by the management. Students and their parents are encouraged to approach her for their personal problems.
2. There is a fully functional Career Guidance Cell which arranges placements by inviting organisations for recruitment. It also arranges talks and training sessions for presentations and preparations for job interviews and preparation of Curriculum Vitae. During the year six such career fairs were organised.

No. of students benefitted

253

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
08	160	135	24

## 5.8 Details of gender sensitization programmes

The Women Development Cell – SPARSH, has been actively working towards creating awareness among the degree college students about various women oriented issues.

### **WDC conducted the following programmes during the academic year 2016-17.**

- Women Development Cell organised a session on “Gender Sensitivity” for Self-Finance Courses students in the month of September, 2016.
- A Street Play was conducted by NGO (MAVA-Men against Violence and Abuse) Team for Degree and Self-Financing Courses students on various issues covering Women’s Rights in the month of December, 2016.
- WDC celebrated International Yoga Day on 21<sup>st</sup> June, 2016. Isha Foundation volunteer Ms. Shraddha Dubey conducted a Yoga session on “Upa Yoga” for the degree college students at the college auditorium.
- A talk on legal rights of women was given by Prof. Khushboo Wadhawan, inhouse faculty and advocate. The talk covered topics like dowry, divorce rights, Hindu marriage Act, etc.
- WDC invited NGO Majlis – legal centre to conduct the programme “Expressions” Degree college students of B.Com, BMM and BMS attended the programme. Prof Jashmin Shaikh coordinated the talk which was conducted by Ms. Harshada and Ms. Malika from Majlis. The students shared their experiences and opened up to the discussion. WDC students performed a play on the occasion at the College Seminar Hall.
- WDC students performed street play on the occasion of International Women’s Day on 8<sup>th</sup> March, 2017 in the Degree College Staff room for the faculty. It was a skit on various women’s issues by the Junior College and Degree College students.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	31	492795
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 02

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

VISION: To endeavour and strive for the development of the youth towards self-reliance, through value education, while inculcating a quest for knowledge for self development, and for the development of the society at large.

MISSION: To generate and provide the necessary resources for education, touching all aspects of Commerce and Management for the youth, to develop sharp and cutting edge faculties in business, trade, commerce and management, so as to make them capable to face challenges and opportunities that await them nationally and internationally, in offering efficient professional services in their fields. Contributing thereby, to the national effort in making the country, the service hub of the world.

#### 6.2 Does the Institution has a management Information System

Yes: There is a formal system in the form of a 'Local Managing Committee' wherein management members discuss and review the activities of the institution.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Curriculum is prescribed by the University and the institution follows the instructions provided by the Board of Studies of various subjects. There is no scope for independent development of curriculum by the institution. However our teachers do participate in Syllabus Revision Workshops, whenever organised and give their suggestions.

##### 6.3.2 Teaching and Learning

- 1, Organising seminars and workshops
2. Screening of films
3. Providing Educational CD's
4. Group activities
5. Mentoring/Faculty Exchange Program.
6. Guest Lectures

### 6.3.3 Examination and Evaluation

Examination system and pattern is prescribed by the University along with evaluation norms and all affiliated institutions have to follow the same.

### 6.3.4 Research and Development

The institution encourages research in the following ways:

1. Providing financial aid by the management to teachers of up to Rs.50,000 to undertake research.
2. Promotion and increase in salaries to teachers who undertake and complete Ph.D.
3. Initiated the publication of annual research journal International Journal of Interdisciplinary Research.
4. Encouraging and motivating teachers to take up research.
5. Re-imbursement of expenses for attending lectures, seminars and workshops.
6. Allowing teachers to purchase books of their choice for the library.
7. Formed a Research Committee to guide the teachers in their pursuit of research.
8. Teachers participate in State/National/International level Seminars and present papers.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution is having excellent infrastructure, a resourceful library, good ICT facilities and an excellent physical infrastructure, augmented, upgraded and maintained regularly. The latest technology and instrumentation is used.

### 6.3.6 Human Resource Management

Institution enjoys excellent relations with all its stakeholders' i.e. Principal, faculty, staff, students, parents, the Government, the University, local population, NGO's and their abilities and help is availed of and utilised whenever required. Especially, in case of students, who are free and encouraged to approach the Principal to voice out their grievances without fear. A suggestion box is also provided for them.

### 6.3.7 Faculty and Staff recruitment

The University frames rules and norms for recruitment of staff and the institution follows it scrupulously.

### 6.3.8 Industry Interaction / Collaboration

The institution's Placement-in-charge has a direct interaction with prospective employers/industries for placement drives.

### 6.3.9 Admission of Students

Guidelines and rules of admission of students to various programs are regulated and governed by the Government of Maharashtra's Department of Education and the University of Mumbai. The Institution has to follow these scrupulously. Also, to maintain quality, our management have surrendered their quota of seats to the institution to be allotted purely on merit and not on recommendations.

### 6.4 Welfare schemes for

Teaching	Though being an un-aided institution, all pay and perks including salary as per VI pay Commission recommendations, P.F., Gratuity and medical facilities (on a case to case basis) are allowed
Non teaching	Same as above
Students	Free Ship and Scholarship provided by Management and the State Government

### 6.5 Total corpus fund generated

----

6.6 Whether annual financial audit has been done    Yes ☒    No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External	Yes	Principal and HOD's
Administrative	Yes	ISO 9001-2000	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☒ No ☐

For PG Programmes      Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University of Mumbai has undertaken and prescribed a major change in the examination system by implementing the semester pattern and the 'Choice Based Credit and Grading System', and Revision of Syllabus. University has also implemented online assessment system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University hardly makes any effort to encourage or promote autonomy.

6.11 Activities and support from the Alumni Association

1. Suggestions of past students are informally obtained on improvement of facilities.
2. Alumni members are invited to deliver talks to existing students and share their experiences. They are also invited to judge various competitions held in college.
3. They are invited to conduct workshop and orientation program.

6.12 Activities and support from the Parent – Teacher Association

No formal Parent-Teacher Association. However, informal exchanges of parents do take place regularly with management members, head of the institution and teachers.

Parent are called for the attendance issues of their ward and they are informed about the importance of attendance and the rule of 75% attendance.

6.13 Development programmes for support staff

Regular programs are held for support staff in improving their administrative skills and training them in dealing with students, teaching staff, parents and outsiders, Workshops are organised and staff members participate in such programs in other institutions as well

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation around the campus.
2. Anti-plastic bag campaigns.
3. Save-Water campaigns.
4. Anti-tobacco campaigns.
5. Cleanliness drives
6. Green Audit.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Ph. D grants of upto Rs. 50000/- to each teacher taking up research.
2. Felicitation of all staff members who have completed 10 /25 years of continuous service with the institution and additionally felicitating them for their special achievements.
3. Bridge programme GYAN SETU is introduced to empower the students from vernacular medium, other state boards, North-East belt of India and disadvantaged students.
4. Various consultancy services by In –house & outside experts are appointed for eg. Tax Consultancy, Placement consultancy, Legal Counselling, Yoga, Consultancy for female students , Health Counselling, Medical counselling , Research Counselling etc. Students and staff had taken advantage.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

1. All notices relating to examinations, programs, seminars, workshops, times tables, guest lecture, etc are put up on the college website for the information of the students. The college website is always kept updated.
2. The college has also installed LED Screen at college foyer for students to be well versed with all important information about college New and additional hardware and Equipment has been regularly added. i.e. OHP, Laptop, Printer, Scanner, Projectors etc.
3. Foreign Journal , N- List, subscribed library online database, E corner, E books, Scholar Card, Book bank Scheme and , Eco-friendly/Green activity ‘Drop a Coin & Pick a book’ program, Feedback Mechanism for Library activities , Book Club, Book Fair facilities provided for students and staff.
4. The college has a visiting counsellor who is also assisting in mentoring the students. The cell has a vision to cover all the degree college students, albeit in a phased manner of allotting approximately 30 students to each teacher to begin with initially. Remedial lectures were conducted for academically weaker students. Faculty has been personally guiding and coaching students with learning disabilities. It helped the students noteworthy.

5. Various Consultancy Services conducted by in –house & outside experts for e.g. Tax Consultancy, Placement Consultancy, Legal Counselling, Consultancy for female students, Health and Diet Counselling, Medical Counselling, Research Counselling etc. It has extremely helped staff and students.

6. Innovative faculty Exchange programme with neighbouring colleges is conducted on regular basis.

7. To promote energy conservation and work towards zero carbon footprint of college has conducted Green Audit by STEP Pvt. Ltd. A Ring well is installed and used for washing, flushing and other non-portable purposes.

College has conducted Gender Audit that helped to understand the gender profile of college which would be useful in devising schemes for the benefit of girl student and staff. College has also conducted Academic Audit of the college.

8. College has installed Language Lab for staff and students.

9. Free WIFI facility is provided to students and staff during the academic year 2016-17.

10. The Placement Cell of the college '**PATHMAKERS**' organized various programs throughout the year. It includes lectures, seminars, workshops and placement interviews. The cell has been very useful for the students as it helps them to enhance their knowledge and avail job opportunity. No. Of students applying for recruitment: 350, No. of students recruited: 153.

11. College has conducted student and faculty Research Convention and also released a book '**MAKE IN INDIA**' Students Research Project Edition, Innovative Brainwave.

12. College has signed MOU with hospital nearby college to avail the facility in case of emergency for staff and students. And also with industries like MIDC.

13. New Skilled India Course 'World of Banking' and the Value Added short term Program – 'Campus to Corporate' Course in collaboration with Bombay Stock Exchange Institute Ltd.

14. Vending machine installed for female – students and staff.

**Peer review of our faculty by senior teachers of other institutions**

**1. Title of the practice:**

Peer review of teaching methods and skills of our faculty by senior teachers of other institutions.

**2. Goal:**

- To offer to the faculty an independent opinion on their teaching skills.
- Offer them advice on methodology, voice modulation, spoken communication skills and presentation.
- To offer advice that is confidential.
- To eliminate bias, appeasement etc. in the review process.
- To do away with complacency.
- To provide a tool for constant improvement.

**3. The Context:**

It is a general observation that initially when a teacher is appointed, he/she is very enthusiastic and wants to prove oneself. Gradually as time passes, the behaviour of the teacher may become complacent and it may develop the attitude of taking the students for granted. Again, there may develop a trait in a teacher where, he may teach less, but give more i.e. give away material relevant to the examination to gain popularity and therefore avoid any attempt by a student complaining. This is detrimental to both, the teacher and the student. For though, the student is happy, after his stint with the institution, he would always recall that teacher who never used to teach but instead, give away examination material. The loss of the student is that he has not really learned anything.

Again, teachers of this kind or those who possess poor communication skills are more prone to such practices.

There are also teachers, who need to be groomed and advised on course correction in their endeavour at improvement.

Initially, it was suggested that senior teachers (Principal, Vice-principal, Head of Departments etc.) should take up peer review of our teachers. However, it was noticed that there was some reluctance on the part of the teachers to accept the idea on the following grounds:

- Does seniority in service years make a good teacher?
- There may be bias on the part of the in-house reviewer, or that the reviewer may be prejudiced.
- No confidentiality.

It was also noticed in informal talks, that per se, our staff was not against peer review, it only wanted it to be constructive and confidential.

Thus, it was decided to introduce peer-review by senior acclaimed teachers of other institutions.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

**The Practice:**

- The institution invites senior acclaimed faculty from other institution by requesting the Principal of that institution for reviewing our teacher.
- No name is disclosed to either party nor is any schedule fixed.
- The reviewer enters the class accompanied by the Principal or Vice-principal, and explains to the student the purpose of the exercise (being beneficial to the teacher and student).
- The reviewer notes down his observations and suggestions.
- At the end of the session, after the teacher leaves the class, the reviewer interacts with the students for a few minutes, to gauge if the students have any comments, suggestions or criticisms about the teachers teaching methods.
- The reviewer then interacts with the teacher who was reviewed, points out his observations on the lacunae (if any), students response and provides his suggestions for improvement.
- This practice is in vogue for all teachers of our institution, including Vice-Principal and Heads of the Departments.

**5. Evidence of success:**

The following two examples clearly demonstrate how constructive suggestions help improve by making even minor corrections. These examples have cited by the teachers reviewed themselves, otherwise the process is confidential.

- One teacher admitted that she used to spell sh as s. That is, to say Cash, she would say Cas. The students found it amusing. However, she appreciated when the reviewer pointed out to her.
- Another teacher accepted that she used to speak very fast and speedily, till such time as the reviewer pointed out to her that students cannot both, take notes and follow her lecture.

Apart from these two examples, the evidence of success lies in the fact that our faculty has accepted and appreciated this practice. They have also digested the fact that, the practice is

initiated solely for affording the faculty at self-improvement without any ulterior motive. Especially, as it is confidential.

They also appreciate that all teachers who lecture are included, irrespective of the post they hold.

**6. Problems encountered and resources required:****Problems encountered:**

Initially, there was some opposition in introducing this practice, which is normal, as nobody, generally appreciates a comment on oneself, especially if it is perceived to be negative. However, we are glad that, our faculty has accepted it positively.

The only minor problem is to schedule a convenient time for both the reviewer and the reviewed. Another minor problem is to arrange for a reviewer who is senior in age than the teacher reviewed; this is so because, a reviewer, junior in age offering advice to a senior teacher, may appear to be embarrassing to both.

**Resources required:**

Except a token payment to the reviewer, no financial resources are involved in this practice. The reviewer receives conveyance from his institution and a token payment from us.

Luckily, our staff has taken this practice very positively. Realizing the fact that, it is in their own interest and improvement.

This is a glaring example of implementing a practice which costs almost nothing, but is immensely valuable.

**7. Notes (optional):**

Quality improvement is an on-going and never ending process. The success of this practice of peer-review is a result of the strong belief of the staff that the practice of peer review is actually and truly intended for their own improvement and it will help them in acceptance by the students as a good teacher. Taking the staff in confidence is primary to introducing such a practice.

**2. Tangible and concrete encouragement and motivation provided by our management to the faculty and students for promotion of Research Culture.****1. Title of the Practice:**

Encouragement and Motivation from the Management for undertaking Research by the Faculty and the students.

**2. Goal:**

- To encourage and inculcate a research culture among the faculty and the students.
- To prepare a faculty who have a mature understanding of the subject not limited to the textbooks.
- Faculty should broaden the horizons of their academic knowledge by gaining depth in their field.
- Preparing the faculty to deliver value addition to the students.
- Providing financial aid/grant to cover their expenses on research.
- Encouraging students to take up research to develop their original way of learning rather by rote.
- To provide support and resources to the students for undertaking research.
- Encourage the faculty to publish research papers, attend seminars and conferences and organize such seminars.
- Provide funds for publishing research articles.

### **3. The Context:**

The institution is a totally unaided linguistic minority institution. We receive no funding from any government or private agency for funding research. Also, we do not have an approval for UGC 2(f) and 12(b). Thus, so far as research was concerned, it was felt that there were not many members of the faculty who were keen on taking up research.

This was about five years ago.

Subsequently, our management decided to give this essential pursuit by the faculty a great boost. It decided to establish a Research Cell consisting of members of the faculty and the Principal, with the following intentions:

- To investigate as to how the faculty can be motivated to take up research?
- Identifying the obstacles.
- To identify how management can play the role of a facilitator for the faculty in taking up research.
- How to involve students to take up research by motivating them and providing them necessary resources for the same.
- To create an atmosphere in the institution where each member of the faculty is constantly involved in some academic pursuit.

After a lot of deliberations and discussion with the faculty of ours and of other institutions, the research cell came to the following conclusions:

- It was a wrong belief that the faculty is not interested in taking up research. However, certain obstacles were identified.
  - a) In Mumbai, almost all working people have to commute for long hours to reach their work place. In many cases, it takes about 3 to 4 hours (to and fro). Most people commute through local trains which are jam packed and overcrowded. Thus, teachers are physically so exhausted that they have little inclination or capacity for undertaking research.
  - b) Being an expensive city to live in, financial resource crunch is another impediment.
  - c) The red-tapesim in the University and long time period for accepting the proposal, interview by the DRE, availability of the guide and final registration at times takes about two years.
  - d) Taking up Ph.D. from other universities requires travelling and stay (for course-work). Since in most cases both, the teacher and his/her spouse are working, it is a difficult prospect. Although, a special leave is granted by the institution for it, it entails staying away from home which is an obstacle, especially for female teachers.

- **The Practice:**

On the basis of the findings of the Research Committee, the IQAC discussed these issues with the management. The following decisions were taken by the management and on that basis the following practices were formalized:

- **Management agreed to provide a financial grant of Rs. 50,000 to any member of the faculty who registers for Ph.D.**

- In case, the actual expenditure (on registration fees, travel, survey etc.) exceeds the offered grant. The management agreed to consider sanctioning such amount on a case to case basis.

- Full reimbursement to the faculty towards fees to be paid for attending seminars and conferences.

- Duty leaves for attending such seminars and conferences.

- Full reimbursement towards cost of books purchased by the faculty for their research (to be returned to the library after use).

- Leave to be sanctioned for attending course-work if so required, when a faculty member registers for Ph.D. with other universities.

- Provide facility of computers, internet, e-resources, printing etc. for teachers engaged in research.

- Publishing of a research journal and provide funding for it.

- Allowing students all the resources available with the institution (computers, internet, reprographic facility etc.) if they take some research project.

- Allowing students to select books for purchase by the library (during book fair that the institutions library organizes every year)

- Relaxation in duty hours to the faculty for attending work related to research.

### **3. Evidence of success:**

The effect and impact of the above practices to inculcate a Research Culture among the faculty and students can be seen by the following data:

- Seven teachers have since then, taken up PhD. out of which three have already been awarded their Ph. D. Four are awaiting registration. Two teachers have also completed M.Phil.

- All of the above teachers are benefitted by the grant of Rs. 50,000 offered by the management.

- Faculty members now come forward to recommend books to be purchased and also buy many books by themselves.

- Students also come forward to request certain books to be purchased during the annual book fair.

- Additional internet-enabled computers have been acquired and a special E-Corner has been set up in the library with four computers (with internet) exclusively for students.

- The faculty now involves themselves in preparing research articles; attend conferences, seminars and workshops. There has been a quantum jump in these activities.

- Since many are seen engaged in research, others are motivated too.

- Availability of e-resources i.e. N-LIST.

- Students of B.Com, who do not have to mandatorily prepare projects are encouraged and motivated to take simple research projects.

Since last four years, these students have taken up five such survey based research projects:

- (i) Reasons for absenteeism amongst students. [sample size: 75]
- (ii) Subjects liked by students of T.Y.B.Com and why? [sample size: 70]
- (iii) Economic and financial awareness amongst students [sample size: 100]
- (iv) Smoking / drinking habits amongst students. [sample size: 150]
- (v) Average daily earning of an auto rickshaw driver (who is not the owner. [sample size: 50]

- The institution has been publishing an annual research journal since last two years i.e. *International journal of inter-disciplinary knowledge*. This is a peer-reviewed journal with an ISSN number.
- Since the last five years 20 members have in all published more than 90 research papers. Eight faculty members have either authored or co-authored books.

#### **4. Problems Encountered and Resources Required:**

##### **Problems encountered:**

- Being a totally unaided institution, the main constraint is the lack of adequate financial resources.
- The institution does not have enough space to provide separate enclosures for each faculty.
- Time available for undertaking research (after engaging all lectures) is limited. Again, commuting in Mumbai from the workplace to ones place of stay consumes a lot of time.
- Being an UG Commerce College, very few students get motivated or feel any need to take up research. Again in Mumbai, almost all students are attending private coaching classes for pursuing professional courses like, C.A, C.S, Fashion designing etc. Many students also work.

##### **Resources Required:**

- Financial support from some agency. If private businesses finance research as per their needs through the colleges, the problem can not only be resolved but the research would also be more meaningful.
- Lectures/teaching hours should be reduced for those who register for PhD. for say, one or two years.
- Approval of the proposal of the research project and final registration process takes unreasonably long time at Mumbai University. At times, it takes 1.5 to 2 years. This must come down.
- Constant motivation and encouragement is continuously required to be provided to researchers. If not financially, other areas should be explored to offer them some respite.

- **Notes (optional):**

Interest of the management in the faculty taking up research in order to provide better services to the students has been taken very positively by the faculty. Particularly, the wonderful gesture on the part of the Management to offer financial aid for research has been highly appreciated. Though resources are limited, the Principal and the Management always encourage all endeavors for research.



#### 7.4 Contribution to environmental awareness / protection

1. Conscious efforts towards environmental sustainability through Green Audit and implementing the suggestions given by experts as far as it is possible.
2. No Plastic Zone and No Smoking Zone declared by the institution in and around the campus.
3. Organising street plays on environment awareness.
4. Drive and rallies against usage of plastic bags.
5. Rallies and poster making for anti-tobacco consumption.
6. Tree plantation around the institution's campus.
7. Cleaning the campus by NSS volunteers.

7.5 Whether environmental audit was conducted ?      Yes ☒      No ☐

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

##### SWOC ANALYSIS:

S : Committed , innovative and progressive Staff and very supportive Management.

W : Being totally un-aided and fully dependent on fees received from students. No hostel facility for students .

O : Mumbai is the financial hub of India and offers numerous opportunities for commercial and financial endeavours and train and counsel students to become more employable.

C : Challenge to compete with nearby aided colleges and maintain the standard of the college.

#### 8. **Plans of institution for next year**

1. To start online admission process from next academic year.
2. To give more attention on students attendance by using Bio-metric attendance software.
3. Starting NCC for boys.
4. To provide more facilities to staff for teaching and learning.
5. Further improvement in college infrastructure.
6. To provided more facilities to students with well equipped classrooms with latest technology.
7. To improve further technological up- gradation in computer lab.
8. To Install Elevator facilities for staff and students.

## Annexure – I (Academic Planner)

### ACADEMIC PLANNER FOR THE YEAR 2016-17

	JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER	
MON.					1	RISERS				
TUES					2	SPELLING BEE				
WED.	1				3	PPT COMPETITION				
THUR.	2				4	FORATION OF TT CLUB	1	GENDER SENSITIZATION TALK BY WDC		
FRI.	3		1	WDC TALK ON LEGAL RIGHT	5		2	PATH MAKERS		
SAT.	4		2		6	POSTER MAKING COMPETITION	3	TEACHERS DAY	1	ATKT EXAM
SUN.	5		3		7		4		2	
MON.	6	COLLEGE REOPEN	4		8	KRANT DIVES CELEBRATED	5	GANPATI VACATIONS	3	SY (SEM III) EXAMS
TUE.	7		5	ECONMIQ MEETING	9	COMM QUIZ	6		4	
WED.	8	STAFF MEETING	6	ENG. DEPT. MEETING	10		7		5	
THUR.	9		7	COMM WORLD PLANNING	11	PATHMAKERS	8		6	
FRI.	10	DEPT. MEETING	8	ECO DEPT. MEETING	12	JUST A MINUTE COMP.	9		7	
SAT.	11		9		13	HEPATITIS B&C AWARENESS	10		8	
SUN.	12		10		14		11		9	
MON.	13	CLEANLINESS DRIVE WEEK	11		15	INDEPENDENCE DAY	12	UNIVERSITY DLLE ENROLMENT	10	
TUE.	14		12	PATH MAKERS ORIENTATION PROGRAMME FOR	16		13		11	
WED.	15		13	FYBCOM & SELF FIN. COURSE	17	HEALTH AWARENESS PROG.	14	NAAC PEER TEAM VISIT	12	
THUR.	16		14		18		15		13	
FRI.	17		15		19		16		14	
SAT.	18		16		20	TT CLUB MEETING	17	ADDITIONAL INTERNAL TEST	15	

		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER
SUN.	19		17		21		18		16	
MON.	20		18	UNIV. FOUNDATION DAY	22	INTERNAL EXAM. SY & TYBCOM	19	ATKT EXAM	17	SEM. I EXAMS
TUE.	21	YOGA DAY CELEBRATION	19	BLOOD DONATION	23		20		18	
WED.	22		20	ORGAN DONATING SEMINAR	24		21		19	
THUR.	23		21	DLLE REGISTRATION	25	FORMATION OF STUDENT COUNCIL	22		20	
FRI.	24		22	BLOOD DONATION DRIVE	26		23		21	
SAT.	25		23	TEST YOUR BUSINESS ENGLISH	27	MATHS WIZARD FIRST ROUND	24	HINDI DIWAS	22	
SUN.	26		24		28		25		23	
MON.	27		25	CLEANLINESS DRIVE	29	INTERNAL EXAM	26	SY (SEM. III) EXAMS	24	DIWALI VACATIONS
TUE.	28		26	ATKT EXAM	30	STUDENT COUNCIL ELECTION	27		25	
WED.	29		27		31		28		26	
THUR	30	ORIENTATION PROGRAMME	28				29		27	
FRI			29	COMM WORLD MEETING			30	HOBBY EXHIBITION	28	
SAT.			30						29	
SUN.			31						30	
									31	

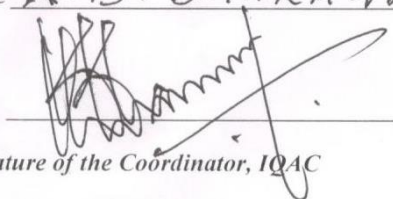
	NOVEMBER		DECEMBER		JANUARY		FEBRUARY	
					1	NSS CAMP BORDI		
MON.					2			
TUES	1	DIWALI VACATIONS			3			
WED.	2				4		1	
THUR.	3		1	WDC TALK	5		2	
FRI.	4		2	UDAN FESTIVAL	6		3	
SAT.	5		3	HIV AIDS AWARENESS	7		4	PRIZE DISTRIBUTION
SUN.	6		4		8		5	
MON.	7	DIWALI VACATIONS	5	SOFT SKILL WORKSHOP	9	DLLE WORKSHOP	6	TALK ON ENVIRONMENT
TUE.	8		6	VISIT SGNP	10	WDC TALK	7	
WED.	9		7	POSTER MAKING	11		8	
THUR.	10		8		12	TRAFFIC CONTROL PROG.	9	DISASTER MGT. PROG.
FRI.	11		9	PULS POLIO PROG.	13		10	
SAT.	12		10		14		11	
SUN.	13		11		15		12	
MON.	14	SEM V EXAMS - BMS	12	CRESCENDO	16	BBI GUEST LECTURE	13	
TUE.	15		13	VISIT MGP	17		14	
WED.	16		14		18		15	
THUR.	17		15		19		16	
FRI.	18		16		20		17	
SAT.	19	DEPT. MEETING	17	FIELD VISIT DLLE	21		18	

		NOVEMBER		DECEMBER		JANUARY		FEBRUARY
SUN.	20		18		22		19	
MON.	21	ECONOMIQ MEETNG	19		23	INTERNAL EXAMS	20	
TUE.	22		20	GRANTHOTSAV	24		21	
WED.	23		21		25		22	
THUR.	24		22		26		23	
FRI.	25	WDC WORKSHOP	23		27		24	
SAT.	26		24		28		25	
SUN.	27		25		29		26	
MON.	28		26	CHRISTMAS VACATIONS	30		27	BMM FAREWELL
TUE.	29		27		31		28	
WED.	30		28					
THUR			29					
FRI			30					
SAT.			31					
SUN.								

	MARCH		APRIL		MAY	
MON.					1	SUMMER VACATIONS
TUES					2	
WED.	1	BMS FAREWELL			3	
THUR.	2				4	
FRI.	3				5	
SAT.	4		1	UNIVERSITY EXAM.	6	
SUN.	5		2		7	
MON.	6	SEM. V EXAMS.	3	UNIVERSITY EXAM.	8	SUMMER VACATIONS
TUE.	7		4		9	
WED.	8		5		10	
THUR.	9		6		11	
FRI.	10		7		12	
SAT.	11		8		13	
SUN.	12		9		14	
MON.	13	SEM. V EXAMS.	10	UNIVERSITY EXAM.	15	SUMMER VACATIONS
TUE.	14		11		16	
WED.	15		12		17	
THUR.	16		13		18	
FRI.	17		14		19	
SAT.	18		15		20	
SUN.	19		16		21	
MON.	20	SEM. V EXAMS.	17	UNIVERSITY EXAM.	22	SUMMER VACATIONS
TUE.	21		18		23	

		MARCH		APRIL		MAY
WED.	22		19		24	
THUR.	23		20		25	
FRI.	24		21		26	
SAT.	25		22		27	
SUN.	26		23		28	
MON.	27		24	UNIVERSITY EXAM.	29	SUMMER VACATIONS
TUE.	28		25		30	
WED.	29		26		31	
THUR	30		27			
FRI	31		28			
SAT.			29			
SUN.			30			

Name R. D. DHARAWAT



Signature of the Coordinator, IQAC

Name Dr. Krushna H Ganelli



Signature of the Chairperson, IQAC

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